

**LAKSHMIBAI COLLEGE, ASHOK VIHAR, PHASE – III, DELHI – 110052**  
**(UNIVERSITY OF DELHI)**

**TENDER NOTICE FOR COLLEGE CANTEEN**

**27/11/2015**

The duly sealed tenders are invited from the eligible registered canteen contractors to run the canteen in the college premises on contractual basis for a period of maximum one year subject to satisfactory services and the same must reach the office of the Principal, Lakshmibai College, Ashok Vihar, Phase –III, Delhi – 110 052 latest by 17<sup>th</sup> December, 2015, 4.00 P.M. The complete tender documents may be obtained from the college office between 9.00 A.M. to 4.00 P.M. on any working day against the cash payment of Rs.500/- or same may be downloaded from the college website i.e. [www.lbc.du.ac.in](http://www.lbc.du.ac.in) and submitted in the college office alongwith a Demand Draft of Rs.500/- in favour of Principal, Lakshmibai College.

Total Strength of staff and students including (IGNOU/NCWEB on Sundays only) – 4500 approx.

The vendors are requested to enclose the following documents alongwith the tender documents:

- a. Copy of PAN.
- b. Three years experience of similar nature in Educational Institutions/Govt. Departments.
- c. An earnest money of Rs. 20,000/- in the form of DD in favor of Principal, Lakshmibai College, payable at Delhi. The EMD of successful vendor will be kept as security deposit which will be refunded to him after expiry of contract. Without earnest money & the cost of form (if downloaded), the form will not be accepted.

Cost of tender - Rs. 500/-

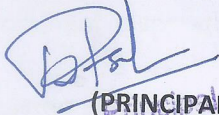
EMD - Rs. 20,000/-

Last date & time of accept of tender - 17<sup>th</sup> December, 2015, 4.00 P.M.

Opening date & time of tender - 18<sup>th</sup> December, 2015 at 12.30 P.M.

The tenderer or representative may be present at the time of opening the tender.

The college reserves the right to accept or reject any tender quotation in whole or in part without assigning any reason thereof.

  
(PRINCIPAL)  
Lakshmibai College  
University of Delhi  
Ashok Vihar-III, Delhi-52



## TERMS AND CONDITIONS:-

1. The college has fixed the rates of eatables as per list attached. The vendors are required to quote the same rates accordingly with acceptance.
2. Canteen contractor is requested to quote the monthly rental value which is to be paid in advance for one year at the time of taking physical possession of canteen premises.
3. The canteen contractor shall also pay the following charges to the college:
  - (a) Electricity Charges: As per actual electrical consumption according to sub meter.
  - (b) Water Charges: Rs. 1500/- P.M lump sum.
4. The successful vendor will be responsible for the maintenance of canteen and its infrastructure at his own expenditure. He will also bear the charges of all other repairs relating to equipment's, electrical, plumbing, fixtures etc., if required.
5. The canteen contractor shall arrange the following at his own.
  - a. Furniture, Utensils, Gas pipelines if required
  - b. One Water Cooler and R.O. System for drinking water in canteen etc.
6. The contractor shall execute an agreement with the College authorities comprising detailed terms and conditions.
7. The college reserves the right to change the eatable items and fix its price accordingly at any stage during the contract.
8. The vendor should have certificate/license from the MCD/Delhi Govt. Delhi Police for running the canteen.
9. The contractor shall be subject to the regulation of Labour Law & shall furnish the following documents in respect of the individuals who will be deployed by the contractor before the commencement of work.
  - (a) List of manpower to be deployed by the contractor containing full details i.e. date of birth marital status, address etc. (b) Bio -data of manpower (c) Police Verification of manpower by local police authority.
10. The college canteen premises shall not be used for any other commercial activity by the contractor.
11. The contractor shall not subcontract the running of canteen to any third party.
12. The contractor shall maintain adequate hygienic condition in the canteen and also maintain the quality of all the eatable items, which can be checked by the college authorities without any prior notice.
13. The contractor shall be responsible for the good conduct and behavior of the persons employed by him during the course of his business.
14. The contractor shall not cater the need of the outsiders other than the visitors of the college.
15. The college will have the right to recover any sum or to forfeit the security deposit in case of any loss due to negligence or theft by the persons deployed by the contractor or breach of any terms and condition or this tender.
16. Price list of items should be displayed in college canteen at prominent place at the cost of canteen contractor.
17. If the contract is terminated by the contractor without giving stipulated period of notice or fails to observe the terms and conditions of the tender, the security deposit will be forfeited without




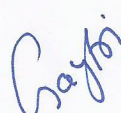
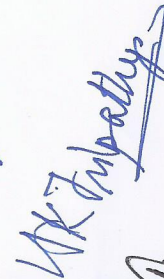

prejudice to the management's right to proceed against the contractor for any additional damages that the institute suffers as a result of the breach of the aforesaid terms and conditions.

18. The quality of the raw material to be used by the contractor should be good/branded/AGMARK approved.
19. The contractor should maintain punctuality in providing the service at any cost. The contractor will also make special arrangements for lunch/dinner in the seminars, meeting, functions, parties, picnics, fare wells etc. whenever he is asked to do so.
20. The contractor will install the fire fighting equipments in the kitchen as per fire regulation and keep the premises harmless and indemnified against any damage arising on account of fire theft or negligence on the part of the contractor or his staff to any property or staff to any property of staff, such loss or damage shall be made good at the cost of the contractor.
21. Any employee of the contractor will not be allowed to consume or sell cigarettes, drugs, tobacco, liquor and other related items in or outside the canteen.
22. On the expiry of the said term or period of the contract or earlier termination thereof, the contractor shall handover peacefully the vacant possession of the canteen premises to the college in the same condition in which the premises now exists. The contractor occupation of the premises after such termination will be deemed to be that of a trespasser and he shall further be liable to pay damages.
23. The crockery and the cooking utensils etc. shall always be maintained in good condition and should also be of good quality.
24. All the engaged employees of vendor will wear proper uniform whether they work in kitchen or provide room service and the uniform will be provided by the vendor.
25. The contractor shall not employ child labour as per statutory rules of Govt. of India.
26. The vendor shall maintain the licensed premises in good condition and shall not cause any damage thereto. If any damage is caused to the premises by the vendor or his workers, employees or suppliers the same shall be repaired by the vendor at your own cost of either by rectifying the damage or by paying cash compensation as may be determined by the college.
27. The vendor shall not use electric heater or any other heavy duty electrical appliances without the permission of college.
28. The canteen premises will be opened on all working days from 8.00 am to 6.00 pm and for limited hours on Saturday & Sunday.
29. After opening the tenders the committee may visit the working sites of the vendor where the vendor is presently working and may check the preparation of cooked items as specified by the tendered in support of working experience.
30. The college or canteen committee constituted by the staff council of the college will inspect the canteen at any time so as to verify the hygienic conditions being observed by the vendor.
31. That the contract and/or extended contract shall be terminated by the principal by giving a notice of one month time if the work of the contractor is not satisfactory or he commits a breach of one or more of the terms of the agreement.



32. The vendor will not be allowed to add any item other than mentioned in the tender document. If vendor desires to add any item in the list, he must have to seek the permission of the college including the items and their rates.
33. The vendor will have to give two months notice before leaving the contract.
34. In case of breach of any term and condition herein contained, the college authorities shall be at liberty to terminate the contract without assigning any reason and the caterer shall have to vacate the premises allotted to him within the time specified by the college authorities.
35. Staff of canteen will be allowed to stay in the canteen only with authorization and no unauthorized person will be allowed to stay.
36. Any dispute/litigation is subject to Delhi Jurisdiction.

  
PRINCIPAL  
Principal  
Lakshmi Bai College  
University of Delhi  
Chok Vihar-III, Delhi-52



## LIST OF ITEMS

S.No.	Items	Qty	Rate (Rs.)
1	Tea (Brooke Bond Red Lable Green Tea/Lemon Tea)	120 ml	5-00
2	Nescafe Coffee	120 ml	8-00
3	Espresso Coffee	120 ml	9-00
4	Cold Drink	MRP	MRP
5	Samosa 1 pc	Per Pc 100 gm	6-00
6	Bread Pakora	Per Pc 120 gm	8-00
7	Bread Roll	Per Pc 100 gm	8-00
8	Veg. Cutlet	Per Pc 100 gm	8-00
9	Veg. Burger	Per Pc 150 gm	12-00
10	Veg. Sandvich	Per Pc 110 gm	12-00
11	Veg. Patties	Per Pc 90 gm	8-00
12	Veg. Chowmin	Half Plate 150 gm	12-00
13	Veg. Chowmin	Full Plate 250 gm	20-00
14	Butter Slice	2- Pcs 70 gm	8-00
15	Plain Dosa	250 gm	20-00
16	Masala Dosa	320 gm	25-00
17	Uttapam	250 gm	20-00
18	Sambhar Vada	2- Pcs 220 gm	20-00
19	Sada Vada	2- Pcs 140 gm	15-00
20	Idli Sambhar	2- Pcs 130 gm	10-00
21	Baby Pizza	Per Pc 150 gm	20-00
22	Kulcha Chole	Per Plate 150 gm	15-00
23	Dahi Bhalla/Papri Chatt	Per Plate 180 gm	25-00
24	Rice with Rajma, Cholley, Sambhar	Per Plate 220 gm	15-00
25	Puri Cholley	Per Plate 200 gm	20-00
26	Pao Bhazi	200 gm	20-00
27	Spring Roll	Per Plate 110 gm	12-00
28	Regular Working Lunch for 2-Subji,1-Rice, 2-Roti, Raita Salad For Staff/students (Specify the details)	Per Plate 510 gm	35-00
29	Mini Lunch (Specify the Detail) 1-Sabji, Rice, Roti Salad	Per Plate 230 gm	22-00



30	Aloo Tikki	Per Pc 80 gm	10-00
31	Maggi	Half Plate 110 gm	8-00
32	Maggi	Full Plate 200 gm	16-00
33	Ice-cream	MRP	MRP
<b>Extra Items</b>			
1	Paneer Samosa	Per Pc 110 gm	10-00
2	Kachori +Aloo Subzi	Per Plate 120 gm	10-00
3	Chocolates (on demand)	MRP	MRP
4	Egg less Cakes (on demand)	Per Pc 1-Kg	270-00
5	Gulab Jamun	Per Pc 70 gm	8-00
6	Club sandwich	Per Pc 130 gm	18-00
7	Momos (Veg)	Half Plate 80 gm Full Plate 160 gm	10-00 20-00
8	Cholley Bhature	Per Plate 250 gm	20-00
9	Mineral Water	MRP	M.R.P

(6)