

# Governing Body

Prof. S.M. Patnaik  
Chairperson

Prof. Jaya Tyagi  
Treasurer

Veena Gautam  
Principal

## ADMISSIONS COMMITTEE 2015-2016

<b>Conveners</b>	Smt. Geetanjali Dey
	Dr. Rajshree Roy
	Dr. Guneet Bhatia
<b>Members</b>	Dr. Nirmal Shahid
	Dr. Krishna Choudhary
	Dr. Anita Malhotra
<b>Courses</b>	<b>Admissions in-charge</b>
Commerce	Dr. T. K. Janaki
Economics	Ms. Sonika Singhi
English	Ms. Anju Dahiya
Hindi	Dr. Neelam
History	Mr. Ramathot Khangrio
Maths	Ms. Chitra Sharma
Philosophy	Dr. Jaya Ray
Political Science	Dr. Sonia Dabas
Sanskrit	Dr. Dolamani Arya
<b>Sports</b>	Dr. Sunita Arora
	Lt. (Dr.) Seema Kaushik
	Dr. Gayatri
	Dr. Ranjeet Kaur
	Dr. Nirmal Sahid
<b>Grievance Redressal Committee</b>	Dr. Geeta Sahare 9811720101
	Dr. Beena R. Gupta 9910207659
	Dr. Madhu Jha 9818008125
<b>SC/ST Cmmitttee</b>	Dr. Suman Sonkar Dahiya
	Dr. M. P. Yadav
<b>Nodal Officer</b>	Dr. Gayatri Verma
<b>ECA</b>	Dr. Krishna Chaudhary
<b>Women's Helpline</b>	181, 132, 1091

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## GOLDEN JUBILEE CELEBRATION REPORT 2014–2015

Lakshmibai College is one of the prestigious constituent college of the University of Delhi. It is our immense pleasure and pride to share with all that Lakshmibai College has successfully completed 50 years of its glorious journey as a premier constituent college of University of Delhi and is celebrating year 2014-15 as its Golden Jubilee Year.

Under the valuable guidance and active supervision of our Chairperson Governing Body, Prof.S.M.Pattnaik, esteemed member, Governing Body, Prof. Jaya Tyagi, Principal Dr. Mrs. Veena Gautam, a Golden Jubilee Committee was constituted. Under the able guidance and tireless efforts of the convenors and members of the committee, college organized various activities throughout the year.All the faculty members and students in large numbers participated in the seven UGC sponsored National Seminars organized by various departments and societies.

Shri Harshvardhan, the then Union Health Minister was invited as the Chief Guest of the Golden Jubilee Celebrations on 28th August, 2014. Gandhi Study Circle, together with NSS and Sanrakshan Society for Environmental Awareness took the initiative to participate in 'Clean India' drive under 'Swachh Bharat Abhiyan' on 2nd October 2014. To mark the birth anniversary of SardarVallabhai Patel, 'RashtriyaEktaDiwas' was observed and a function was jointly organized by Gandhi Study Circle, NSS and Student's Union of the college on 31st October 2014.Lakshmibai College volunteers participated in the exhibition on VikasPurush, ShriAtalBihari Vajpayee held between 19 December-25 December 2014 by the Directorate General, Doordarshan and the Director of Advertising and Visual Publicity, Ministry of Information and Broadcasting at India Gandhi National Centre for Arts, New Delhi. The Directorate of Advertising and Visual Publicity thanked the faculty and students for their immense contribution and awarded them certificates of participation.

The Birth Anniversary of ShriAtalBihari Vajpayee, former Prime Minister of India was celebrated as Good Governance day on 25th December 2014. Our college organized a Panel Discussion and an Oratory Competition (BhaashanShailee) on 'Use of Technology and Innovations in promoting Good Governance on 26th December, 2014. Our College also paid glowing tributes to one of our country's greatest freedom fighter and leader NetajiSubhas Chandra Bose on his 118th birth anniversary. Department of Music also organized a Kathak dance recital of Padmashree Ms. Shovana Narayan under the auspices of 'Spic Macay', on 28th Jan, 2015 .

Martyrs' Day was observed in the college and a function was held on the 30th January 2015 to mark the day. Thyrocare, the world's largest Preventive Care Laboratory organized a free body checkup that included 80 tests of various kinds in the college premises on 4th Feb 2015.

The college organized a Self-Defenceprogramme in coordination with Delhi police officials on 19th Feb, 2015. Shri BhimsenBassi, Commissioner of Police, Delhi graced this occasion as the chief guest of the ceremony.A mobile-phone based application named 'Himmat' launched by Union Home Minister Shri.Rajnath Singh was release by Mrlqbal Mohammad in Lakshmibai College on 9th January 2015. It is an initiative by Delhi police for ensuring safety of women.



The Academic Improvement Committee organized a symposium on “A Career In Media: Different Dimensions and Perspectives. To mark the International Women’s Day the Students’ Union organized a function- “Celebrating the Spirit of Womanhood.” Alumni Association made a visit to an NGO ‘SANGAM’ associated with the “BetiBachao, BetiPadao” movement, at Najafgarh, Delhi. The Association extended its support to the noble cause of “Help Save the Girl Child” campaign. Our Enabling Unit for Differently Abled has been proactive in helping specially abled on all fronts. The Department of Philosophy held a periodical lecture, sponsored by the Indian Council of Philosophical Research, on 25th February, 2015 on “Significance of Buddhism in today’s World.”

There has been automation of accounting procedures and student information system.

## **OUTSTANDING HONOURS/DISTINCTIONS**

1. Dr Ms Veena Gautam ( Officiating Principal )  
Recognition by Royal Brands with the certificate and inclusion of her bio data in the manual.
2. Dr. RekhaKaul, Associate Professor, department of Political Science was requested by the Directorate General, Doordarshan and the Director of Advertising and Visual Publicity, Ministry of Information and Broadcasting to be the resource person from University of Delhi for the exhibition onVikasPurush,ShriAtalBihari Vajpayee held between 19 December-25 December 2014 at India Gandhi National Centre for Arts, New Delhi.
3. Beena R. Gupta (Department of Mathematics)  
  
Research Papers sent for publication on Characterization of phase space structure of ‘Circular Restricted three body problem (2D & 3D) : An Alternative Approach in International Journal of Bifurcation and Chaos, World Scientific Publishing Company.  
  
Analysis of particle’s trajectory in two dimension and three dimension potentials. An alternative Approach in Journal of nonlinearity IOP Publication, U.K.
4. Lt. Seema Kaushik, ANO attended the Combined Annual Training Camp (CATC) held at Bhakkargarh from 25<sup>th</sup> Dec., 2014 to 3<sup>rd</sup> January, 2015. As an athlete, she won 2 Gold (1500 m, 4x400m race), 2 Silver (400m, 800m) & 1 Bronze medal (200m) in the 28th Malaysian Open International Masters Athletics Championship 2014 held at Malaysia. She also secured a Silver Medal (4x400m) in the 18th Asia Masters Athletics Championship 2014 held at Kitakami, Japan and got selected to represent India in the XXI World Masters Athletics Championship scheduled to be held at Lyon, France in August, 2015.
5. Dr Anita Malhotra ( Department of Home Science )  
  
Lead editor of IDACONnews and co-edited the proceedings of National Conference of Indian Dietetic Association, 2014  
  
Co-editor of UWADnews –newsletter, University Women’s Association of Delhi, 2014-15.
6. Dr L. R. S Lakshmi, (Department of History) received Teen Murti Fellowship from Nehru Memorial Museum and Library.



7. Dr. Neeta Bareja (Department of Commerce) awarded doctorate in commerce from Rajasthan.
8. Ms. Anu Chhabra, (Department of Mathematics)

Presented a paper “Modified Optional Unrelated Question RRT Models” at the International Conference on Advances in Interdisciplinary Statistics and Combinatorics (AISC 2014) held at the University of North Carolina-Greensboro during October 10-12,2014.

Presented a paper “A Field Test of an Optional Unrelated Question RRT Model “ at UNCG-RMSC Conference University of North Carolina-Greensboro during November 1, 2014.

## DISTINCTIONS IN SPORTS

International	National / Fed. Cup / Women National	All India Inter University	Open All India	State / Women festival	Inter College	Inter College	North Zone
<b>Baseball</b> Bhawna Shweta (selected for world university)	<b>Baseball</b> Sajina – III (SN) Manisha – III (SN) Bhawna – III (SN) Shweta – III (SN) Jyoti – III (SN) <b>Athletics</b> Neha – (WN) Neha – (SN) <b>Fencing</b> Anita Singh – (P) Siddakpreet – (P) Nosaba – (P) Prema Devi – (P) Karishma – III (JN) <b>Weight lifting</b> Vaishali Sharma – (P) (JN) <b>Power lifting</b> Sandhya – (P) (SN) Sandhya – (P) (ON) Sandhya – (P) (JN) Chhaya – (P) (ON) Preeti – (P) (ON) Chinki – (P) (ON) <b>Athletics</b> Rini – II Swati – (P) NG Swati – (P) WN <b>Cross Country</b> Neha Prabhakar – (P) JN Sonia – (P) JN <b>KHO-KHO</b> Radha – (P) Mohini – SN (P) Mohini – (P) NG Priya Singh – (P) SN Piry Singh – (P) NG Priya Singh – (P) JN Dipika – (P) JN <b>Netball</b> Shalini – (P) JN RenuKashyap – III SN Sanjana – (P) NG Sanjana – III SN Kajal – (P) JN	<b>Baseball</b> Sajina – I Sadaf – I Manisha – I Bhawna – I Shweta – I Preetam Kaur – I <b>Chetna – I</b> <b>Softball</b> Shweta – II Priya Pundir – II Archana – II Preetam Kaur – II Kavita <b>Athletics</b> Neha – (P) Ritu – (P) <b>Fencing</b> Anita Singh – (P) Siddakpreet – (P) Nosaba – (P) Prema Devi – (P) <b>Weight lifting</b> Vaishali Sharma – (P) <b>Power lifting</b> Sandhya – (P) <b>Cross Country</b> Ritu – (P) Bharti – (P) Neeraj – (P) <b>Boxing</b> Akankshi – (P) Pooja – (P) <b>Judo</b> Shelza – (P) <b>Gymnastic</b> Rathi <b>Handball</b> Babita <b>Wrestling</b> Akanksha – (P) Neena – (P) Shelza – (P) Sonia – (P)	<b>Kabaddi</b> Shikha AI Nagpur (P) AI Ujjain (P) AI T.Nadu (P) AI Chennai (P) AI Bangabre (P) Rajesh AI Nagpur (P) AI Ujjain (P) AI T.Nadu (P) AI Chennai (P) AI Bangabre (P) Nisha AI Nagpur (P) AI Ujjain (P) AI T.Nadu (P) AI Chennai (P) AI Bangabre (P)	<b>Baseball</b> Sajina – I Sadaf – I Pinki – I Shalu Jain – I Reena – I Manisha – I Bhawna – I Shweta – I Priya Pundir – I Archana – I Pritam Kaur – I Chetna – I Kavita – I Jyoti – I Shivani – I Renuka – I <b>Athletics</b> Anita – II (WF) Neha – I.D.S+III+II+I Ritu – II (WF) Bharti Singhania – II+I+III <b>Athletics</b> Neeraj – III + III Rini – III + II Vaishali – I Swati – I + I (DS) Swati – I + I (WF) Poonam – II (DS) Poonam – II (WF) Sonia – I (DS) Radha – III (DS) <b>Shooting</b> Kriti Patel – III <b>Fencing</b> Anita Singh – II Pooja – III Siddakpreet – I Nosaba – II (Team) Prema – III Karishma – I Lakshmi – II (DS) Savita – III Nancy – I + III Ganga – II Deepa – I + II Ekta – II + III Archana – II Komal – II + II	<b>Softball</b> Sajina – I Sadaf – I Pinki – I Shalu Jain – I Reena – I Manisha – I Bhawna – I Shweta – I Priya Pundir – I Archana – I Pritam Kaur – I Chetna – I Kavita – I Jyoti – I Shivani – I Renuka – I <b>Athletics</b> Anita – II (WF) Neha – I + II + II Ritu – I + I + II Sandhya – I (Team) <b>Athletics</b> Neeraj – III + III Rini – III + II Vaishali – I Swati – I + I (DS) Swati – I + I (WF) Poonam – II (DS) Poonam – II (WF) Sonia – I (DS) Radha – III (DS) <b>Shooting</b> Kriti Patel – III <b>Fencing</b> Anita Singh – II Pooja – III Siddakpreet – I Nosaba – II (Team) Prema – III Karishma – I Lakshmi – II (DS) Savita – III Nancy – I + III Ganga – II Deepa – I + II Ekta – II + III Archana – II Komal – II + II	<b>Weight lifting</b> Neha – I Sandhya Saini – I Vaishali – I Pooja – (I Team) Sushma Malik (Team – I) Preeti – (Team – I) Annu – (Team – I) <b>Power lifting</b> Neha – (Team – I) Annu – (Team – I) Sandhya Saini – I Neha Prabhakar – (Team – I) Vaishali – I Sushma – I Reshma – (Team – I)	<b>Baseball</b> Sajina – I (CZ) Sajina – I (CZ) Sadaf – I (CZ) Pinki – I (CZ) Shalu – I (CZ) Manisha – I (CZ) Bhawna – I (CZ) Shweta – I (CZ) <b>Athletics</b> Anita Singh – (P) <b>Power lifting</b> Sandhya – I Chhaya – III Preeti – III Chinki – (P) <b>KHO-KHO</b> Sakshi – (P) Mohini – II NZ Priyanka – II NZ <b>Volleyball</b> Neel Kamal – (P) Harsha – (P) Priyanka – (P) <b>Athletics</b> Neha Prabhakar <b>Cricket</b> Tama – III Nidhi – III Manju – III Manju – III Vandana – III <b>Kabaddi</b> Rajesh – (P) Nisha – (P) <b>Shooting</b> Kriti Patel – (P)

International	National / Fed. Cup / Women National	All India Inter University	Open All India	State / Women festival	Inter College	Inter College	North Zone
<b>Volleyball</b> Neel Kamal – YN (P) Prabdeep – (P) SN Priyanka Singh – YN Harsha – (P) SN Jyoti Gupta – (P) YN Priyanka – (P) JN Priyanka – (P) WN Deepika – (P) YN <b>Yoga</b> Nigar Bano – I Drishti – III Sonali – I + III Ayushi – II Aarti – III Fatima – III	<b>Archery</b> Kajal – (P) SN <b>Boxing</b> Akanksha – (P) SN Akanksha – II ON <b>Judo</b> Sushma – (P) SN Sushma – (P) NG Shelza – (P) SN Shelza – (P) NG Shelza – (P) JN <b>Kabaddi</b> Lakshmi – I FC Lakshmi – III-JN Bindi – (P) SN <b>Football</b> Chhaya – I SN Chinki – II SN Preeti – (P) SN <b>Wrestling</b> Shelza – JN (P) <b>Shooting</b> Kriti Patel – (P)	<b>Yoga</b> Sonali – (P) Pooja – (P)	<b>Yoga</b> NigarBano – I + I Nazreen – II Drishti – I + II Vandana – III + III Sonali – I + I Ayshi – III Aarti – II Pooja Gupta – I + II Monika – II Neha – III Fatima – III	<b>Power lifting</b> Sandhya – I Vaishali – II Deepika – II <b>Archery</b> Kajal – I + II + III Nidhi – II + III Manisha – III Renu – II + III Chanchal – Team II <b>Boxing</b> Akankshi – I <b>Kabaddi</b> Nosaba – III DS Karishma – III DS Lakshmi – III DS Ganga – III DS Deepa – III DS Ekta – III DS Archana – III DS Komal – III DS Reshma – II Nirmala – III DS Shalu – III DS Neelam – III DS <b>Wrestling</b> Shelza – I + III	<b>Cross Country</b> Ritu (Team – I) Bharti Singhania – I Neeraj (Team – I) Poonam – (Team – I) Sonia – (Team – I) Radha – (Team – I) <b>KHO-KHO</b> Radha – III Sakshi – III Mohini – III Priyanka – III Manisha – III Garima – III Priya Singh – III Deepika – III Akanksha – III Jyoti – III Sunita – III <b>Archery</b> Kajal – II Team Receive Kajal – III Nidhi – Team – II Renu – Team – II Receive Renu – Team – III compound Shilpa – Team – III compound Shikha – Team – III compound Chanchal – Team – III compound	<b>Taekwondo</b> Neha – III <b>Boxing</b> Akankshi – I Pooja – I Sushma – II Sujata – III Yashvi – III Khushboo – III Glory – III Mitali – Team Ankita – Team II Chhaya – Team II <b>Kabaddi</b> Siddakpreet – I Nosaba – I Prema Devi – I Karishma – I Lakshmi – I Deepa – I Gulshan – I Shikha – I Rajesh – I Nisha – I Bindu – I <b>Wrestling</b> Akanksha – I Sulekha – Team I Shelza – I Neena – I Sonia – I Bharti – Team I Rajni – Team I <b>Judo</b> Sushma – II Akanksha – Team - II Sulekha – Team II Shelza Vats – I + II Neena – Team II Sonia – Team II Bharti – Team II	

## RESEARCH PROJECTS

1. The Innovation Project LBC 201 funded by University of Delhi and titled 'Understanding the Potential Determinants of Obesity among School Going Adolescents in Delhi' is nearing completion. The project team comprised of four faculty members Dr. Anita Malhotra, Dr. Gayatri, Ms. Sonica Singhi, and Dr. AnuTaneja Gupta and eleven students Anshika, Barkha, Chanchal, Devanshi, Karishma, Priya, Priyanka, Sakshi, Saloni, Sreya, Vasundhara from three disciplines - Food Technology (Home Science), Commerce and Economics. The findings from a sample of nearly 1100 boys and girls (aged 13-18 years) suggest that environmental factors such as easy availability and intense marketing of unhealthy food (including that in school canteen) as well as easy access to personal computers/laptops/smart phones have adverse effect on the dietary lifestyle, physical activity and sedentariness of the affluent adolescents. The team also put up a stall at the Innovation Plaza, Antardhvani, Feb 20-22, 2015, to showcase the methodology and results through innovative models (obetools), games (nutriquiz and obecards), and equipment (body composition analyzer and stadiometer) which were highly appreciated by the participants

2. Sanrakshan, the society for environmental awareness has developed a 'herbal garden' and 'waste to wealth' project at Integrated Waste Management Project Site within college premises.

## STUDENTS WITH DISTINCTIONS

### ACADEMIC PRIZES

**Toppers in B.A(Prog)/B.Com/B.Com(H) B.A(H)/BBE And M.A III<sup>rd</sup> Year Annual Examination 2014-15.**

Subject	College Roll No.	Name of the Candidate	Marks obtained
B.A Programme	730	Swati Mann	1839/2400
B.Com	611	Manisha Kumari	1945/2500
English (H)	255	Isha Jain	1458/2200
Hindi(H)	1184	Ashu Sehrawat	1359/2000
Economics(H)	4	Suruchi Gupta	1914/2500
History(H)	801	Lovely Jain	1433/2200
B.Sc Mathematics	143	Sanchieta Mittal	2426/2600
Philosophy (H)	1148	Rubel Agrawal	1414/2000
Political Science(H)	1186	Pratibha Rani	1677/2400
Sanskrit (H)	579	Neelu Chauhan	1767/2200
B.Com(H)	84	Ritika Gupta	2198/2700
B.B.E	1330	Kanika Garg	1899/2400

Students of Food Technology – Shreya, II year and Shivani, II year made the college proud by bagging first and third prizes at the state level recipe contest organized by Indian Dietetic Association on the National Dietetics Day, January 10, 2015. World University.

## LIBRARY DEVELOPMENT

**LIBRARY AUTOMATION** The college library has been fully automated using Libsys software. Approximately 83000 books have been put into the Automation Process. The Library has undergone renovation and now has its own computer unit catering to the students and teaching faculty of the college. There are two computer units, one each on the ground and the first floor. Library tickets and Library I-cards have been computer generated for the staff and students. OPAC (On Line Public Access Catalogue Facility) has also been provided for users since November 2008. The Library has also purchased a Scanner Gun for greater efficiency on the Issue/Return Counter. Wi Fi Connectivity has also been provided.



## PUBLICATIONS

Dr. Mrs. Veena Gautam, Officiating Principal

Co-edited a book titled 'Lori Sahitya Kosh'  
Authored an article in the book titled 'Lori Sahitya Kosh'

Dr Raj Nangia, Department of Commerce

Edited Conference proceedings of the UGC sponsored Seminar of Department of Commerce.

Dr Rekha Kaul, Department of Political Science

Presented a paper on the "Politics of Health State Initiative, Food Industry and Child Nutrition" at the National Seminar organised by the Department of Home Science, Lakshmibai College on 11 Feb. 2015. The paper has been published as part of the proceedings of the above seminar on Food and Textile Industry.

Dr. Lata Sharma, Department of Commerce

Paper published on "**Corporate Governance: A case Study of Maruti Suzuki India Ltd.**", in Conference Proceedings of UGC Sponsored National Seminar on "Corporate Governance: Perspectives & Practices", September 18-19, 2014, organized by Lakshmibai College, University of Delhi.

Dr. (Mrs) Alka Harneja, Department of Commerce

Paper published on "Corporate Governance in Selected Indian Life Insurance Companies," in Conference Proceedings of UGC Sponsored National Seminar on "Corporate Governance: Perspectives & Practices", September 18-19, 2014, organized by Lakshmibai College, University of Delhi. ISBN: 978-81-7844-228-0

Dr Anita Malhotra, Department of Home Science

Authored a chapter 'Food marketing-an underlying link to child obesity' In: Bhav S. ed. Obesity in Children and Adolescents', 2014.  
Authored an article 'Preventing Children from the menace of obesity'. Health Connect. A Pushpanjali Crosslay Hospital Publication, 2014.

Dr Meenu Khaneja, Department of Hindi

Edited proceedings of the UGC sponsored National seminar "Samkaleen sahitya mein nari chetna"

Dr. M. P. Yadav, Department of English

Published article in KMC Journal of Interdisciplinary Studies , Kathmandu, Nepal  
Published article in Asian Quarterly: An International Journal of Contemporary Issues, Pune, India





Published article in International Journal of Nepal Council of World Affairs, Kathmandu, Nepal

Published article in LAN Journal of Literary Association of Nepal, Kathmandu, Nepal

Published article in International Journal of SSPG College, Shahjahanpur, India

## **CONFERENCES ORGANISED / ATTENDED**

All the faculty members and students in large numbers participated in the following seven UGC sponsored National Seminars:

1. UGC Sponsored State Seminar on “Engendering State & Society in India: Inquiries from a Feminist Perspective”, August 20, 2014, organized by Women’s Development Centre, Lakshmibai College, University of Delhi.
2. UGC Sponsored National Seminar on “SamkaleenSahityameinNariChetna”, September 24-25, 2014, organized by Hindi Department, Lakshmibai College, University of Delhi.
3. One Day National Conference on “Discrimination on the Ground of Disabilities”, January 7, 2015, organized by ‘Enabling Unit for Differently Abled and Society on Affirmative Actions, Lakshmibai College, University of Delhi.
4. UGC Sponsored National Seminar on “Corporate Governance: Perspectives & Practices”, September 18-19, 2014, organized by Lakshmibai College, University of Delhi.
5. UGC Sponsored National Seminar on “Optimization and its Applications”, January 15-16, 2015, organized by Department of Mathematics, Lakshmibai College, University of Delhi
6. UGC Sponsored National Seminar on “Food and Textile Industry –Emerging Trends and Perspectives “, February 10-11, 2015, organized by Department of Mathematics, Lakshmibai College, University of Delhi.
7. Seminar on “StriVimarsh: Kal, AajaurKal”, February 18-19, 2015, organized by Hindi Department, Lakshmibai College, University of Delhi.

## **PLACEMENT DETAILS**

### **(A) Number of students getting successful placements:**

Several of the our students have been registered online at the Central Placement Cell (CPC) of the University of Delhi. Out of many successes, six students of B.Sc. (H) Maths III year, Tanya Tandon, Charu Bhatia, AmanpreetKaur, Shivani and CharuChagti have been selected by Wipro Pvt Limited for WiSTA (WIPRO SOFTWARE TECHNOLOGY ACADEMY) for four year program during the annual placement drive conducted by CPC in 2015.

### **Number of Companies coming for recruitment:**

The placement cell collaborated with several academic institutions such as NIIT, Honhar Career developers, Edupristine Institute, Jagan Institute of Management Studies, New Delhi Institute of Management to conduct seminars and talks in order to equip the students with requisite skills to ensure their readiness for the job market. In future, the placement cell endeavors to invite over companies on the LBC campus directly for recruitment drive.



## EXTENSION AND OUTREACH WORK

With 107 enrolled cadets, the vibrant National Cadet Corps (NCC) wing of Lakshmibai College maintained its excellence standards during 2014-15 as well.

LCPL Rinki and LCPL Komal made us proud by attending the Republic Day Camp (RDC-2015). In PM-Rally, LCPL Rinki also represented Delhi Contingent in Drill while SGT Chanchal, LCPL Sarita and LCPL Komal performed in group dance.

JUO Bhawna and JUO ShivaniChoudhary presented Guard of Honour at Amar JawanJyoti (AJJ) on NCC Day. CDT Bhupinder attended the final ThalSainik Camp (TSC) and won 2nd position in cultural programme at All India level. Our two cadets namely SUO BhartiVerma and JUO ShivaniChoudhary attended Army Attachment Camp at Meerut.

SGT Chanchal attended National Integration Camp (NIC) held at Delhi prior to RDC. The National Integration Camp (NIC) held at Amritsar was attended by six cadets namely CQMS Deepali, SGT Pinki, LCPL Dolly, LCPL Natasha, LCPL Sandhya under the leadership of SGT Monika and secured 2nd position in group dance, group song and National Integration Awareness Programme (NIAP). CPL Esha, CPL Rucheta and CPL Anjali attended the Advance Leadership Camp (ALC) held at Agra. JUO Bhawna and JUO ShivaniChoudhary escorted the Chief Guest–Director General of NCC Lt. Gen. AniruddhaChakravarty as pilots during the Opening and Closing Ceremony of 2nd NCC National Games held at Delhi Cantt.

Five (5) cadets of our college attended Combined Annual Training Camp (CATC) held at Bhakkargarh under the leadership of CDT TarannumBano, while CDT Neeraj performed yoga demonstration.

SUO BhartiVerma & JUO ShivaniChoudhary were declared the Best NCC Cadets of 7 Delhi Girls Bn as well as Group-B. The Lakshmibai College contingent stood 1st in the Drill Competition and led the NCC parade in the opening ceremony of the Annual Cultural Festival of DU – Antardhvani 2015 under the leadership of JUO Bhawna.

The NCC cadets of our college won the Drill Competition at Atma Ram Sanatan Dharma College. . Our NCC Cadets also stood 2<sup>nd</sup> in Drill and Guard Competition at PGDAV College. In Zakhir Hussain College, NCC Cadets of our college Won Guard Competition, stood 2<sup>nd</sup> in Drill Competition and SGT Chanchal bagged 3<sup>rd</sup> position in Best Cadet.

Dr.Mrs. Veena Gautam  
(Officiating Principal)



**DEPARTMENT/COURSE-WISE STUDENT STRENGTH INTAKE FOR THE  
ACADEMIC YEAR 2015-16**

**INTAKE CAPACITY OF STUDENTS**

Course Name	New Sanctioned 2010	General	SC	ST	OBC	PH
BA (Prog.)	493	248	74	37	133	10
BA (H) Economics	54	27	8	4	15	1
BA (H) English	54	27	8	4	15	1
BA (H) Hindi	54	27	8	4	15	1
BA (H) History	54	27	8	4	15	1
BA (H) Mathematics	54	27	8	4	15	1
BA (H) Philosophy	54	27	8	4	15	1
BA (H) Pol. Science	108	54	16	8	29	2
BA (H) Sanskrit	54	27	8	4	15	1
B Com	185	93	28	14	50	4
B Com (H)	108	54	16	8	29	2
BA (H) Business Eco*.	20	15	3	1.5	-	0.5

# Students should consult/ visit the website of Delhi University for opting required course of study.

\* Sports and ECA - 5% (Sports 3.5+ ECA-1.5)

\* Foreign Students - 5%

\* Armed forces/Kashmiri Migrants, seats available in each course- 5%

\* Differently - Abled students - 3%

## ADMISSIONS SCHEDULE FOR THE ACADEMIC YEAR 2015-16

Admission related information	Date	Time
Online Admission	Thursday, 28 May 2015 to Monday 15 June 2015	
Issue & Receipt of Registration Forms at the Registration Centers	Friday, 5 June 2015 to Monday 15 June 2015	9:30 AM Upto 3 PM (excluding Sunday)
Notification of 1st Admission list by college for registration of students	Thursday, 25 June 2015	9:00 AM
Admissions and Payment of Fees	Thursday, 25 June to Saturday, 27 June 2015	Upto 1 PM*
Notification of Second Admission List by the Colleges (if any)	Tuesday, 30 June 2015	9:00 AM
Admissions and Payment of Fees	Tuesday, 30 June 2015 to Thursday, 2 July 2015	Upto 1 PM*
Notification of Third Admission (if any) List by the Colleges (if any)	Saturday, 4 July 2015	9:00 AM
Admissions and Payment of Fees	Saturday, 4 July 2015 to Tuesday, 7 July 2015	Upto 1 PM*
Notification of Fourth Admission List by the Colleges (if any)	Thursday, 9 July 2015	9:00 AM
Admissions and Payment of Fees	Thursday, 9 July 2015 to Saturday, 11 July 2015	Upto 1 PM*
Notification of Fifth Admission List by the Colleges (if any)	Tuesday, 14 July 2015	9:00 AM
Admissions and Payment of Fees	Tuesday, 14 July 2015 to Thursday, 16 July 2015	Upto 1 PM*
Notification of Sixth Admission List by the Colleges (if any)	Monday 20 July 2015	9:00 AM
Admissions and Payment of Fees	Monday 20 July 2015 to Wednesday, 22 July 2015	Upto 1 PM*
Notification of Seventh Admission List by the Colleges (if any)	Friday, 24 July 2015	9:00 AM
Admissions and Payment of Fees	Friday, 24 July 2015 to Monday 27 July 2015	Upto 1 PM*

\* For Evening Colleges, Timing for depositing fee: 4:00 PM to 7:00 PM  
Further lists and conversions of OBC seats, if required, will be notified later along with last date of admission.

\* Last Date of Admission 14th August 2015



## ADMISSION GUIDELINES 2015-2016

### Guidelines and Schedule of admission to various Under-Graduate courses for the Academic Session 2015-2016.

The following guidelines and Schedule of admission to various undergraduate courses in regular colleges for the academic session 2015-2016 shall be followed by all concerned:

1. Candidates interested in seeking admission to the undergraduate courses in the University are required to fill the common pre-admission form either online or offline for all categories (General/OBC/SC/ST/PWD). This is mandatory for all candidates. There will be no pre-admission form at the college level.
2. The candidates are allowed to fill only one common pre-admission form either online or offline.
3. The college is free to publish its prospectus which may provide information regarding the college, the courses offered and the number of seats in each course, fee structure, Sports, Extra Curricular Activities etc. No forms of any nature, pre-admission as well as admission, shall be included in the prospectus or sold/provided with the prospectus or otherwise before the announcement of cut-off lists.
4. There shall be no 'Additional Eligibility Criterion' for any category in any college/course.
5. The colleges who wish to give specific advantage to girl students (upto 3% only) in any course must inform the office of Dean Students' Welfare along with the data of last two years for justification of the same. This relaxation shall be included in the Undergraduate Information Bulletin, uploaded on the University website. The Colleges are also required to display this information on their website as well. The colleges are not permitted to change this criterion at any stage during the entire admission process.
6. The colleges shall convey the cut-off marks for the various courses (for the General/ OBC/ SC/ST/PWD categories) to the Office of Registrar, as per the schedule announced by the University. The college shall determine the cut-off marks prudently on the basis of the past experience and the class XII results of the School Boards. The office of Dean Students' Welfare shall make available the information regarding the results of various School Boards (whichever are available) to the colleges.
7. The University on receiving the cut-off marks from the various colleges will collate the data in the office of Registrar and notify the same through print and electronic media as per schedule. The cut-offs will also be displayed on the University Web-site (<http://du.ac.in>). college website and college notice board.
8. The colleges shall admit all the candidates who have percentage that meet the announced cut-off criteria. No first come first served policy is permitted.
9. After declaration of the cut of lists by the University the candidate will need to report to the college of his/her choice for admission within the stipulated period. At this state the candidate would be required to fill the college admission form and the University enrolment form the candidate would then get his/her documents verified submit the same to the college and pay the admission fees.
10. (a) The candidates who could not take admission in a cut-off list could be considered for admission in the immediate next list only on the last date of admission provided seats are available in the college/course.



- (b) For Boards, like IB, whose results are declared late, candidates may be considered in whichever cut-off list their results are declared subject to availability of seats, provided the candidate had completed pre-registration process.
11. The colleges shall retain the certificates of the candidate during the admission process and shall promptly return the documents in case he/she cancels his admission or has to appear in counselling of any other university/institute or in order "to move to another college on declaration of a subsequent cut off lists.
  12. No student will be allowed to take admission in two courses/colleges simultaneously. In case, a candidate is found admitted in two courses/colleges simultaneously, the admission in all courses/colleges will be cancelled.
  13. The colleges shall follow the University guidelines with respect to gap year policy: Gap year(s) would be no bar for purposes of admission to the undergraduate courses.
  14. The University will organize open days in order to disseminate information on various admission related aspects and also to answer any queries that the students may have. The colleges are free to organize open days at their end and to set up help lines and web based assistance.
  15. For admission under the reserved categories of Children/Widows of eligible Armed Forces Personnel/Kashmiri Migrants, the admission process shall continue to be centralized and conducted at the University level by the office of Joint Registrar (Academic). The schedule of registration/admission for admission under these categories shall be notified on the University's Website [www.du.ac.in](http://www.du.ac.in)
  16. All those candidates who are covered under any of the categories of reservation for children of Armed Forces Personnel/Kashmiri Migrants must register separately online/ offline. If they wish to be considered for any other category (Gen/OBC/SC/ST/PWD).
  17. For courses where admissions are done through entrance examinations separate procedures shall apply.
  18. The procedure for calculation of Best of four percentage (wherein admission is done on the basis of Best of Four) is outlined later.
  19. (a) For admission under the Sports and ECA (Extra Curricular Activities) categories the colleges may use their own Sports/ECA application forms. These application forms shall be made available by the concerned college. The admission to these categories shall be on the basis of guidelines issued by the University. The guidelines for admission on the basis of sports are outlined later.  
(b) For admission under ECA (Extra Curricular Activities) category the following composition of the College Admission Committee has been approved which will be responsible for selections under EGA in the colleges:
    - (i) *Principal (Chairperson)*
    - (ii) *Culture Committee In charge (Convenor)*
    - (iii) *One teacher nominated by Staff Council*



- (iv) *At least two experts from*
- a. *National School of Drama*
  - b. *Sri Ram Centre for Performing Arts*
  - c. *Faculty of Music & Fine Arts*
  - d. *Indian Council for Cultural Relations*
  - e. *College of Art*
  - f. *Sangeet Natak Academy*
  - g. *Sahitya Kala Parishad*
  - h. *All India Radio/ Doordarshan ('A' Grade Artists)*
  - i. *Experts from university fraternity in areas of their expertise*

The colleges are advised to videograph the events and maintain records. Other guidelines remain unchanged.

20. The University shall set up Special Admission Assistance Teams and Monitoring Committees which will visit colleges throughout the admission process for extending assistance to students and monitoring the entire admission process.
21. The colleges are required to constitute their own college/Deptt. Grievance Committee consisting of at least three teachers. The Members of the Grievance Committee so nominated should also be available in the college throughout the admission process. The details of the Grievance Committee members including their contact numbers (Mobile No.) should be put on the College Website and on college Notice Board.
22. The data of all candidates who are admitted in colleges must be made available on regular basis on college website immediately. The same may be compiled and sent to the University for Information within a week of last date of admission.
23. Last date of admission for under graduate courses will be 14th August 2015.
24. The Special Scholarship Scheme of the Government of India for creation of 2 supernumerary seats for the students of Jammu & Kashmir shall be implemented for all regular three year undergraduate courses. Admission under this Scheme shall be made directly by the colleges concerned on the basis of the Provisional Admission Slips issued by the All India Council of Technical Education (AICTE) subject to verification of the required documents.
25. The University reserves the right to initiate changes in the courses of study of the undergraduate courses.

## ADMISSIONS ON THE BASIS OF SPORTS

In addition to the form submitted for admission to the course of their choice, candidates—seeking admission on the basis of sports—must submit a separate application form, available from the Sports Office along with attested copies of relevant certificates. The existing provision—of not more than 3.5% sports and 1.5% ECA quota (subject-wise)—will be continued. The College is free to decide the actual number of seats to be filled on sports basis (not more than 5%) keeping in mind the facilities available, requirement of the College and other relevant factors.

The guidelines—for admissions under Sports/ECA categories—will be carried out as per notifications No. Aca. I/Sports/2012/82 dated 18 May 2012 and Aca. I/82/ECA/2012/163 dated 5 June 2012 respectively.

The criteria for admissions on sports basis is as follows;

1. **Sports Certificates:** Maximum Marks 50 as per the specified criteria.
2. **Qualifying Physical Fitness Test:** As per the University norms, it is essential for all the candidates to qualify any two of the following Fitness Test items:
  - a. Standing Broad Jump for Strength -1.15 metres; 3 attempts allowed
  - b. 1000 m. Run/Walk for Endurance in 6.0 minutes; 1 attempts allowed
  - c. 50 m. Dash for Speed in 9.0 seconds. 1 attempts allowed
3. **Sports Skill Test:** Maximum 50 marks for sports trials including skill test, game performance test, sport-specific fitness, fundamentals of the game/ sport etc.

### Procedure :

- Copy of sports certificates should be accompanied by a photograph of the sportsman duly attested by the respective Issuing authority or Head of the Institution last attended;
- Any student—submitting false/ forged/fake certificate—shall be debarred from admission to any course in the college for three years. If she is admitted, her application will be cancelled. Such cases will be notified to all colleges;
- The applicant, as per age, must be eligible to participate in Inter-University competitions for the next three years and should not be employed part-time/ full-time anywhere;
- An undertaking shall be given by the finally selected candidates on Judicial Stamp Paper of Rs. 100/- that “he/she will play for the College and University, all the years, during his/her Undergraduate course” at the time of admission.
- The details of trials will be put up on the notice board and no individual information will be sent. For further details contact Lt. (Dr.) Seema Kaushik and Dr. Sunita Arora. Convener (Admissions on Sports Basis);
- Minimum 18 marks are required to be attained by the candidate in sports trial for sports admission;
- Evaluation and marking shall be done by the technical staff only;
- The list of finally selected candidates—containing trials marks as well as certificate marks and the course allotted—shall be submitted along with a copy of qualifying examination (12th class) to Delhi University of the grievances, if any; and
- The level of competency will be determined only of the candidate who has achieved distinction in the last 3 years in the sports events recognized by AIU and IOA. Preference will be given to sports events in which Delhi University Inter-College and Inter-University Competitions are held.





## **GUIDELINES FOR EXTRA CURRICULAR ACTIVITIES (ECA)**

The following guidelines for admissions to various undergraduate courses—on the basis of Extra Curricular Activities (ECA)—will be followed by all concerned:

1. The existing provision—of not more than 5% Sports and ECA quota (subject-wise)—be continued as per circular No. Aca. I/Sports/2010-11/178 dated 29 May 2010. College Prospectus should contain this information;
2. Candidates—seeking admission under ECA category—shall register in the respective colleges.
3. Trials will be held at two levels : (i) Preliminary trials; (ii) Final trials:
  - (i) The date/dates for the Preliminary/ Final trials shall be notified and displayed on the College Website and also displayed on the College Notice Board well in advance;
  - (ii) The candidate—seeking benefit of any participation/ winning certificate—must submit evidence of having participated in the concerned activity during the last three years.
  - (iii) Weightage will be given to the certificates of winners/participants at International, National, State, Zonal and School levels and trials are as follows:  
Certificates : 25%  
Trials : 75%
  - (iv) All candidates shall be allowed to appear at the preliminary level only once in an event; and
  - (v) If a candidate wishes to appear in the preliminary round for more than one activity, pre-conditions would remain the same.
4. The list of short-listed candidates for final trials will be notified on the College Website and also displayed on the notice board of the college;
5. Not more than 15% concession in academic merit vis-a-vis general category candidates may be given for admission to specific courses (subject to the minimum eligibility of the course); and
6. The trials for admissions under ECA category shall be conducted by the ECA Admission Committee. The ECA Admission Committee will be nominated by Staff Council of the College.

# ADMISSIONS PROCEDURE

## Application Procedure

### Post-Graduate

Candidates—seeking admission to these courses—should apply directly to the appropriate Faculty in the University Delhi. Applications for the courses will be received by the College only after the University issues the list of candidates selected for admission. Students are required to bring their registration slips from the Department at the time of admission to the College.

Information—with regard to candidates selected for admission—will be put up on the College Notice Board according to Delhi University Schedule.

### Undergraduate

- (a) For undergraduate courses, candidates are required to apply on the College Admission Form available with the Prospectus; The prospectus will be available at the college gate from 8:30 A.M. onwards.
- (b) Physically challenged candidates have to apply through the same form along with a medical certificate. Later, they will be directed to WUS in the University for official medical check-up and the weightage, in percentage of marks, recommended by the medical authorities, is accepted by the University/ College;
- (c) The cut-offs—for the various courses—will be put up on the college notice board according to the schedule; and
- (d) The list of documents to be submitted at the time of admissions is given on the last page.

### Eligibility

1. Admissions strictly according to merit and as per University rules and regulations;
2. Age requirement - As per University Rules; and
3. The minimum percentage of marks\* required for admission is 45% in aggregate in any one of the following examinations:
  - (i) Senior School Certificate Examination (12 years) of Central Board of Secondary Education, New Delhi with Pass in Five subjects (One language and Four elective subjects) or an examination recognised as equivalent to that; OR  
Pre-University Examination (Two years after ten years of schooling) of an Indian University recognised by the University of Delhi); OR  
Intermediate Examination of an Indian University/Board or an Examination recognised as equivalent to that (Pass in Five written subjects); and
  - (ii) Indian School Certificate Examination (12 years) conducted by the Council for the Indian School Certificate Examination, New Delhi (Pass in Five written subjects).
  - (iii) General Certificate of Education Examination of the U.K. with Pass:
    - (a) In Five subjects of Ordinary Level; and
    - (b) At least in Two subjects at Advanced Level. These two Advanced Level subjects may either be chosen from among the five Ordinary Level subjects or from outside this group as prescribed by the University of Delhi.



4. In addition to the minimum percentage of marks, required in aggregate, the minimum additional subject requirements must be met.

Maths is compulsory for Economics, but not for B.Com.

Maths marks not necessarily to be added to best of four.

There would be 7 cut off lists.

### **List of Documents Required At the Time of Admissions**

Applicants are required to produce the following documents in the original with two sets of self - attested photocopies;

1. College Admissions Form;
2. Declaration about Attendance and Undertaking;
3. Class X Board Examination Certificate;
4. Class X Mark-Sheet;
5. Class XII Mark-Sheet;
6. Class XII Provisional Certificate/Original Certificate;
7. Character Certificate (Recent);
8. SC/ST Certificate (in the name of the candidate issued by a competent authority;)
9. OBC (Non-Creamy Layer) Certificate (in the name of the candidate) issued by a competent authority;
10. Transfer Certificate from school / college as well as Migration Certificate from board/university are required from those students who have passed senior secondary exam from outside Delhi;
11. At least two passport size self-attested photographs;
12. Library Card Form; and
13. Identity Card Proforma.

**Note :** The University will accept self-attested copies of documents/papers provided by the students. It is made clear that if any false attestation/falsified records are detected, the student will be debarred from attending any course in the University / or its Colleges for the next five years and, in addition, a criminal case—under relevant sections of IPC (viz. 470, 471, 474 etc.)—will be registered against him/her.



## CONCURRENT COURSES FOR B.A. (HONS)#

Main Subject	I year			II year	
	Language Course (credit)	Interdisciplinary Course (credit)	Second Language Course Qualifying (H/L)* (non-credit)	Concurrent	Discipline Courses (credit)
Economics	English/Hindi/Punjabi/Sanskrit	Mathematical Awareness	English/Hindi/Punjabi/Sanskrit/equivalent	Mathematics (Elements of Real Analysis)	Philosophy (Formal Logic)
English	Interdisciplinary : Individual & Society	Gender & Society	Hindi/Sanskrit/Punjabi/equivalent	History (Medieval Delhi)	Philosophy (Formal Logic)
Hindi	Interdisciplinary : Language, Literature & Culture (in Hindi)	Language (English/Sanskrit/Punjabi) or second Interdisciplinary (Reading Gandhi)	English/Sanskrit/Punjabi	Citizenship in a Globalizing World	History (Medieval Delhi)
History	English/Hindi/Punjabi/Sanskrit	Environmental Issues in India or Gender & Society	English/Hindi/Punjabi/Sanskrit/equivalent	Political Science (Citizenship in a Globalizing World)	Philosophy (Formal Logic)
Mathematics	English/Hindi/Punjabi/Sanskrit	Ethics in Public Domain	English/Hindi/Punjabi/Sanskrit/equivalent	Economics (Principles of Economics)	Philosophy (Symbolic Logic)
Philosophy	English/Hindi/Punjabi/Sanskrit	Ethics in Public Domain	English/Hindi/Punjabi/Sanskrit/equivalent	Citizenship in a Globalizing World	History (Medieval Delhi)
Political Science	English/Hindi/Punjabi/Sanskrit	Reading Gandhi	English/Hindi/Punjabi/ Sanskrit/equivalent	History (Medieval Delhi)	Economics (Principles of Economics)
Sanskrit	Interdisciplinary : Nationalism and Indian Literature (Sanskrit)	Language : (English/Hindi/Punjabi) or second Interdisciplinary (Reading Gandhi)	English/Hindi/Punjabi	Citizenship in a Globalizing World	History (Medieval Delhi)

**Note :** From 2007-08, the Interdisciplinary course, Nationalism and Indian Literature (Sanskrit) will also be offered in Sanskrit in Hindi Medium to students of all Honours courses, provided a certain minimum number of students opt for it.

\* H/L stands for Higer/Lower

# For paper codes of concurrent courses refer to the next page.

## B.A. (HONOURS) Subject/Paper Code

<b>CONCURRENT COURSES (Common of all Honours Courses)</b>	
<b>INTERDISCIPLINARY COURSE</b>	
<b>Paper Code</b>	
A525	ETHICS IN PUBLIC DOMAIN
A526	ENVIRONMENTAL ISSUES IN INDIA
A527	READING GANDHI
A528	THE INDIVIDUAL & SOCIETY
A529	HINDI LANGUAGE LITERATURE & CULTURE
A530	GENDER AND SOCIETY
A531	MATHEMATICS AWARENESS
A535	NATIONALISM & INDIAN LITERATURE
<b>COMPULSORY LANGUAGE COURSE</b>	
A501	ENGLISH (LANGUAGE)
A504	HINDI (LANGUAGE)
A511	PUNJABI (LANGUAGE)
A517	SANSKRIT (LANGUAGE)
<b>QUALIFYING COURSE</b>	
A601	ENGLISH-HIGHER (QUALIFYING)
A602	ENGLISH-LOWER (QUALIFYING)
A603	HINDI-HIGHER (QUALIFYING)
A604	HINDI-LOWER (QUALIFYING)
A608	PUNJABI-HIGHER (QUALIFYING)
A609	PUNJABI-LOWER (QUALIFYING)
A615	SANSKRIT (QUALIFYING)
<b>CENTERED DISCIPLINE COURSE</b>	
A810	FORMAL LOGIC
A813	CITIZENSHIP IN GOBALIZING WORLD
A818	DELHI-MEDIVIAL
A827	PRINCIPLES OF ECONOMICS
A828	SYMBOLIC LOGIC

## B.A. (Prog.)

In the restructured B.A. (Prog.), each student is required to study languages (LC-1, LC-2) two discipline courses (DC-1, DC-2) one foundation courses (FC-1) and one application course (AC-1) over six semesters. The distribution of papers is as follows:

Paper No.	Paper Name	Paper No.	Paper Name	Paper No.	Paper Name
<b>Semester-I</b>		<b>Semester-III</b>		<b>Semester-V</b>	
I (LC-1)	Language-I	III (LC-1)	Language-I / Language-II	III (LC-2)	Language-I / Language-II
I (LC-2)	Language-II	III (DC-1)	Discipline-I	V (DC-1)	Discipline-I
I (DC-1)	Discipline-I	III (DC-2)	Discipline-II	V (DC-2)	Discipline-II
I (DC-2)	Discipline-II	I (FC-1)	Foundation Course-I	I (AC-1)	Application Course-I
<b>Semester-II</b>		<b>Semester-IV</b>		<b>Semester-VI</b>	
II (L-1)	Language-I	IV (L-1)	Language-I / Language-II	IV (L-2)	Language-I / Language-II
II (L-2)	Language-II	IV (DC-1)	Discipline-I	VI (DC-1)	Discipline-I
II (DC-1)	Discipline-I	IV (DC-2)	Discipline-II	VI (DC-2)	Discipline-II
II (DC-2)	Discipline-II	II (FC-2)	Foundation Course-II	II (AC-2)	Application Course-II

### Language Courses (LC)

English - A (ENA) / English - B (ENB) / English - C (ENC)  
 Hindi - A (HNA) / Hindi - B (HNB) / Hindi - C (HNC)  
 Punjabi - A (PNA) / Punjabi - B (PNB) / Punjabi - C (PNC)  
 Sanskrit (SK)

### In lieu of Language Course

History I (HS-I), History II (HS-II), Philosophy

*Note : Eligibility for Language courses –*

*Stream A - for those who passed English/Indian Language in Class XII at Senior Secondary Level*  
*Stream B - for those who passed English/Indian Language in Class X*  
*Stream C - for those who studied English/Indian Language upto Class VIII only*

*Note : Students who have studied Sanskrit upto class XII / X are eligible to opt for Sanskrit.*

### Discipline Courses (DC)

The following discipline courses are offered at Lakshmibai College.

Advertising Sales Management and Sales Promotion (ASMSP)\*, Apparel Designing and Construction (ADC)#, Economics, English Discipline, Food Technology (FT)#, History I, History II, Hindi Discipline, Mathematics, Music, Philosophy, Political Science, Punjabi Discipline\*\*, Sociology, Sanskrit Discipline\*\*\*

The two discipline courses can be chosen in the following combinations:

## Subject Combinations

Advertising Sales Management & Sales Promotion (ASMSP)	with	Economics/Sociology/English Discipline
Apparel Design and Construction (ADC)	with	Sociology/Philosophy
Economics	with	Political Science/Mathematics/ASMSP/History/Philosophy/English Discipline
English Discipline	with	History/Philosophy/ASMSP/Economics
Food Technology (FT)	with	History/Political Science
History	with	English Discipline/Philosophy/Political Science/Sanskrit Discipline/FT/Economics/Music
Hindi Discipline	with	Political Science/Sociology/Philosophy
Mathematics	with	Economics
Music	with	Sociology/Political Science/History
Punjabi Discipline	with	Political Science/Sociology/Philosophy
Political Science	with	Economics/Philosophy/Sanskrit Discipline/History/Sociology/FT/Music/Hindi Discipline/Punjabi Discipline
Philosophy	with	English Discipline/Political Science/Sociology/ADC Sanskrit Discipline/History/Economics/Hindi Discipline/Punjabi Discipline
Sociology	with	Music/ASMSP/Philosophy/Political Science/Hindi Discipline/Punjabi Discipline/ADC
Sanskrit Discipline	with	Political Science/Philosophy/History

\* *Must have studied commerce in class XII.*

# *These are Discipline courses in Home Science.*

\*\* *Students who have studied Punjabi upto class XII/X are eligible to opt for Punjabi.*

\*\*\* *Some relaxation in percentage may be given for students opting for Sanskrit.*

### Criteria for Admission in Music Discipline :

- Those who have studied Music (Vocal) upto XII and secured atleast 50% marks in aggregate.
- Those who have studied Music (Vocal) upto Xth and have got 55% in aggregate. Admissions will be given depending on the availability of seats and clearing of vocel lest.
- Students who have done diploma (Sangeet Visharad, as well as from Prayeg Sangeet Vidyalaya Allabhad will also be considered.

### Foundation Course (FC)

The college offers only two out of the four foundation courses offered by the University. The student is required to choose any one of the following two foundation courses

- Human Rights, Gender and Environment (English / Hindi)
- Language, Literature and Culture (English / Hindi)

### Application Courses (AC)

The college offers the following eight out of the twenty four application courses provided by the University. The student is required to choose any one of the following application courses:

- |   |   |
|---|---|
| (i) Banking and Insurance                       | (ii) Computer Applications                |
| (iii) Entrepreneurship                          | (iv) Fitness, Aerobics and Gym-Operations |
| (v) Mass Communication (English & Hindi Medium) | (vi) Nutrition and Health                 |
| (vii) Theatre and Performance                   | (viii) Tourism                            |

## Procedure for calculation of 'Best of Four' subjects percentage for Honours Courses (For admission: to Arts/Humanities Courses):

- One Language (Core/Elective/Functional)
- The subject in which admission is sought (If a candidate does not include the concerned subject whether studied or not in Best of Four in which he/she is seeking admission in the honours course, then a disadvantage of 2.5% may be imposed on the calculated Best of Four percentage).
- Any two other academic/elective subjects as per **List A**. (If a candidate doesn't include the subjects given in List A in Best of Four, then a disadvantage of 2.5% in Best of Four for each subject may be imposed).

### List A

The following Discipline subjects offered by the University of Delhi for admission to undergraduate courses must be treated as Academic/Elective subjects for the purpose of undergraduate admissions. All other subjects offered by different boards may be treated as non-elective. All the Discipline subjects must have at least a 70% component of theory exams (theory exam does not include internal assessment/continuous evaluation etc.) in the qualifying exam for the purpose of being treated as elective subject.

Physics	English	Italian	Punjabi
Arabic	French	Mathematics	Sanskrit
Bengali	Geography	Music#	Sociology
Botany	Geology	Persian	Spanish
Chemistry	German	Philosophy	Statistics
Commerce*	Hindi	Physical Education#	Urdu
Computer Science	History	Political Science	Zoology
Economics	Home Science	Psychology	

- \* Accountancy will be treated as equivalent to Commerce wherever any board is not offering commerce as a subject.
- Biology/Biotechnology and Business Studies will be treated as academic/elective subject.
- #Music, and #Physical Education will be treated as academic/elective only for Honours in Music and Physical Education, respectively.
- In case a candidate has studied both elective and core in any languages, then core language will be treated as language, while elective language can be considered as academic/elective subject.
- Admission to B.A.(Hons) Hindi Patrakarita and B.A(Hons) Journalism will be based on 'Best of Four' percentage as in B.A(Hons,) Hindi and B.A. (Hons) English, respectively.



6. Admission to B.A. (Hons.) Applied Psychology will be based on 'Best of Four' percentage as in B.A (Hons.) Psychology.
7. Admission to B.A.(Hons.) Social Work will be based on 'Best of Four' percentage including one language and three academic/elective subjects as per list A.
8. The subject 'Informatics Practices' will be equivalent to Computer Science for admission to B.Sc.(Hons.) Computer Science only.
9. The candidates must have studied and passed Mathematics at the qualifying exam for admission to Honours in Economics and Commerce.
10. (a) For admission to Honours in any language course, advantage of 2% in the Best of Four percentage may be given to those candidates who have studied the elective language.  
 (b) In case, a candidate has not studied the language at qualifying exam and is seeking admission to Honours in that language he/she may be given a disadvantage of 5% in Best of Four percentage.  
 (c) For admission to Honours in English and Hindi, the candidate must have studied and passed the respective language in the qualifying exam and has to be included for calculation of Best of Four percentage.
11. University may define any other relevant subjects as academic/elective for a particular Honours course.

**Procedure for calculation of 'Best of Four' subjects percentage for B.A (Prog.)/B. Com (Prog.):**

- a. One Language (Core/Elective/Functional)
- b. Any three elective subjects can be chosen. A disadvantage of upto 5%\* on Best of Four percentage may be imposed if there is a change of stream.
- c. For admission to B.A. (Vocational) only, related vocational subjects may be treated at par with academic/elective subjects.
- d. If candidate opts for MIL (Except Hindi) as a subject, an advantage of up to 10% may be given in Best of Four in those colleges where MIL is offered as a subject.

\* The college will notify the actual deduction upto 5% before hand by uploading on their website and intimate the same to the University.

**Admission to Science Courses**

The Basis of Selection for Mathematical Sciences/Science/Home Science courses remains unchanged. However the subjects to be included for Basis of Selection (PCM/PCB/PCMB) must have at least 70% component of theory exams [theory exam does not include internal assessment/continuous evaluation etc.) in the qualifying exam otherwise a disadvantage of 10% of the maximum marks may be levied on each such subject.

## RESERVATIONS

### Reservation of Seats for Scheduled Caste/Tribe Candidates

- ❑ 22½% of the total numbers of seats are reserved for candidates belonging to Scheduled Caste/ Scheduled Tribes (15% for Scheduled Caste and 7½ for Scheduled Tribes, interchangeable, if necessary);
- ❑ Relaxation to the extent of 5% in the minimum marks will be given to Scheduled Caste/Tribe students to determine their eligibility and merit for admissions to the courses concerned; and
- ❑ In case, after giving 5% relaxation, the reserved seats still remain vacant, further relaxation would be given to the extent required in order to fill up all the reserved seats. (AC Resolution A88, 14.6.1983) (EC Resolution 157, 24121.2001).

**Note :** SC/ST students—who get admission under open merit—will not be included in the reserved quota i.e. 22.5%.

### Reservation of Seats for Other Backward Classes (OBC)

- ❑ 27% seats will be reserved for OBC candidates.

**Note :** The merit list for the general category seats will comprise of candidates in the order of merit. No one will be excluded from the same. In other words, it will also include SC/ST/OBC candidates. If they come in general merit, the candidate will not be excluded from the general category merit list just because he belongs to SC/ST/OBC. Such a candidate is entitled to be considered under the general- as well as the reserved- category. Admissions to open category seats will be strictly in the order of merit without excluding SC/ST/OBC candidates.

### Reservation for Differently-Abled Students

Three percent (3%) seats—in all undergraduate courses—are reserved for candidates with physical disabilities (not less than 40% of disability). The 3% reservation will be allocated as follows: 1% for persons with low vision or blindness; 1% for hearing impaired; 1% for those with locomotor disabilities and cerebral palsy including dyslexia. However, if sufficient candidates are not available in a sub-category then candidates from other sub-categories would be considered in their place.

### Reservation for Armed Forces/ Kashmiri Migrants

5% seats in each course will be offered to the Children/Widows/Widows/Wives of officers and Men of the Armed Forces including Para-Military Personnel, in the order of preference given below. Such candidates will be required to get their names registered at Room No. 218, IInd Floor, New Administrative Block, North Campus, University of Delhi.

**Note :** For additional concessions, students are advised to contact the Principal.

### Reservation of Seats for Foreign Students

All foreign students—including those who have completed their schooling from an Indian Board—may be treated as Foreign Students for the purpose of their registration / admission in various Departments and Colleges of the University and they may be considered for admission under 5% quota prescribed for foreign students. Colleges / Departments are advised to keep a column of nationality in their admission forms. Foreign candidates—seeking admission to undergraduate courses—should apply to Deputy Dean (Foreign Students), Conference Centre, University of Delhi-110007. Email: Dydean\_fs@du.ac.in



## POST-ADMISSION

### Important Information

- Once a candidate is selected and takes admission after payment of fees and completing other procedures, she becomes a student of the college subject to the approval of her enrollment by the University;
- No migration from this College to another College of Delhi University is permitted in the 2nd and 3rd years. Students will sign a declaration form attached with the prospectus accepting this rule at the time of admission; and
- Any student—submitting false/forged/fake certificates—will be debarred from admission to any course, and would be liable to legal action. Admission can also be cancelled. Such cases will be notified to all colleges and to the police.

### Orientation Day for New Entrants

The College welcomes its new student members by organizing an Orientation Programme. Students are familiarized with the college environment, acquainted with the rules and regulations of the college and also informed about the facilities available and other extra curricular activities held in the college. This helps them in making their stay in college comfortable and fruitful. The first term is scheduled to commence on 20 July 2015. The Orientation Day will be on Monday 20 July 2015, at 10.00 a.m.

All the new students are advised to carry their admissions slip with them.

### Self Defence Training

It will be compulsory for New comers/freshers to undergo training for self defence.

### Identity Card

Every student is given an Identity Card, which she must bring to the College every day. This card must be produced as and when required. Disciplinary action may be taken on failure to do so. If the Identity card is lost, a duplicate must be obtained on payment of Rs. 40.00\*.

\*Proforma enclosed.

### Notice Boards

All important notices—concerning various activities—are put up on the Notice Board. Students are required to read the Notice Board every day.

The College—in association with an NGO called V.I.S. V.A.S.—has put up web-based notice-boards. The aim of the system is to provide an effective channel of communication between students, student organizations, administration and faculty.

## FACILITIES

### Tours/Picnics

Students are required to note that whenever the College arranges official tours, picnics etc., a 'No Objection Certificate' from the parents of students will be taken and teachers will accompany them. A notice to this effect, duly signed by the College authorities, will also be put up on the Notice Board. **In case the students go for hiking/tours/picnics organized by private groups, or unofficially on their own, the College will not bear responsibility for any mishap and students will go at their own risk.**

### Library & Reading Room

The College has a well-stocked, computerized library with internet facility, Wi-Fi Connectivity and a spacious reading room which remain open to students throughout the year from 9.00 a.m. to 5.30 p.m. (except Saturdays, Sundays and Gazetted holidays).

Books—in the General and Text Book sections—are issued for one week only. Books—in the Reserve Section—are issued with advance reservation and prior permission of the Librarian. They are issued only on an overnight basis after 1.00 p.m. and must be returned by 9.30 a.m. the following day. Reference books and periodicals are available for consultation only. The College library has been fully automated using Libsys Software. Approximately 83,000 books have been put into the Automation process. The Library has undergone renovation and now has its own computer unit catering to the students and teaching faculty of the College. There are two computer units—one each on the ground and the first floors. Library Tickets and Library-I Cards have been computer generated for staff and students. OPAC (On-Line Public Access Catalogue) facility has also been provided for users. The Library has also purchased a Scanner Gun for greater efficiency on the Issue/Return counter.

### Rules

- (i) College identity card is to be produced everyday at all service points, i.e. the entrance, the issue counter, the reference section etc.;
- (ii) Three books—for Honours (II and III Year) students and two for B.A. (Prog. II and III Yr) —can be issued on showing college identity card;
- (iii) Students will be required to bring one passport size photograph for the library form;
- (iv) Students will be fined at the rate of Re 1.00 per day for late return of books & Rs. 2.00 for late return of reference books;
- (v) Students will be fined for damage of library books and may even be deprived of library facilities;
- (vi) Loss of books must be immediately reported to the Librarian in writing, failing which the student will be liable to pay a heavy fine including one and a half times the cost of the book. Tearing pages from any library book/magazine will be fined heavily; and
- (vii) Students are required to look up the Library notice-board from time to time for library rules and regulations and any other information concerning the Library.



## **Seminar Room**

The College has an air conditioned seminar room with state-of-the-art infrastructure. This is used for lectures, seminars and workshops.

## **Laboratories**

The College has spacious, well-lit and furnished labs:

- Food Technology Lab;
- Apparel Design Lab; and
- Air Conditioned Computer Lab.

## **Canteen**

The College Canteen, with a new ambience, provides a variety of snacks and beverages at reasonable prices. In case of any problems/suggestions the following teachers can be contacted: Mr. Ambuj Kr. Tripathi, Ms Gayatri Verma.

## **Bank**

Bank of India has an Extension Counter in College. It offers all banking facilities to the staff and the students. The Bank has become an integral part of college life by sponsoring seminars and various college activities regularly. All students are expected to open an account with the bank.

## **Photostat**

The College has a photostat cabin to provide photostat facility on payment basis.

## **College Bus**

The College Bus can be availed for sanctioned official events through a prior booking.

## **Transport**

The routes—serving Lakshmibai College—are 166, 181A, 912 and Metro Stations (Kanhaiya Nagar, Inderlok, Shastri Nagar).

## **Medical Care and First-Aid**

There is a trained and qualified nurse to look after the first-aid needs of students. They can avail of medical help in Medical Room No. 10 whenever necessary. Students can avail of medical consultation and treatment at W.U.S. Health Centre located at Chhatra Marg, University of Delhi after showing their Identity Card.

## **FACILITIES FOR STUDENTS WITH SPECIAL NEEDS**

The College provides a sensitive and friendly atmosphere to visually challenged students. It has a fairly large number of such students in all the courses. The College set up a Disability Unit in 2006-7 with the help of a UGC grant in the Xth plan period under the HEPSN Programme. This unit caters to the needs of students with visual disability. The College is also committed to make them computer literate and to improve their English language skills so that they too construct a universe for themselves that is bright and normal as possible.

## **Computerized Administrative and Accounts Departments**

The wave of computerization started in the year 2011-12. Paper work has been completely replaced by computerized information in the Accounts and Student Information reports. Wi-Fi connectivity has been provided by Delhi University in the Accounts and Administration Wings.

## FINANCIAL ASSISTANCE

### Fee Concession

All needy and deserving students can apply for fee concession on the prescribed application form before 14 August 2015. Fees must be paid until the concession has been obtained. Concession is subject to good conduct, regular attendance and satisfactory progress in studies.

### Students' Aid Fund

Financial assistance may also be given to needy and deserving students from the Students' Aid Fund. Students must apply for assistance by the 22 August 2015 on the prescribed form in the office.

### Scholarships

There are various scholarships offered by the Delhi Government. Few of them are mentioned below:

- (i) Scholarships for SC/ST Students: The details of scholarships—for Scheduled Caste/ Scheduled Tribe—can be obtained from the Directorate of Education, Government of Delhi; and
- (ii) Scholarships for Visually Impaired : The details of scholarships—for visually impaired students— can be obtained from the Department of Social Welfare GNCT, Delhi.

For any other scholarship, the details may be obtained from the College Office or from Room No. 61 Examination Branch VII (i) (Main University Campus) on any working day between 9.30 a.m. and 12.30 p.m.

## CO-CURRICULAR ACTIVITIES

In order to promote all-round development of the personality, every student is expected to join at least one of the following:

### Sports

The College provides facilities as well as coaching for various sports and games including Athletics, Badminton, Baseball, Basketball, Chess, Cross-Country, Cricket, Judo, Kabaddi, Kho-Kho, Netball, Powerlifting, Softball, Swimming, Table Tennis, Taekwondo, Volleyball, Weight-lifting, Wrestling and Yoga. Our students have brought laurels to the college at International, National, All-India, Inter-University, Inter-College and State levels. Numerous sports activities are also organized for general students, sports students, teachers and non-teaching staff on the occasion of Annual Sports Day.

Whether admitted on merit- or sports- basis, any student can join sports and practice to achieve excellence at various levels of competition and even make it a career choice. Interested students can contact Dr. Sunita Arora or Lt. (Dr.) Seema Kaushik in the Department of Physical Education and Sports.



## National Service Scheme (NSS)

Candidates can opt for any of the following projects :

- Institutional Services;
- Working with NGOs;
- Skill Development Projects;
- Community Services;
- Solving Daily Problems; and
- Leadership Abilities.

A ten-day camp is organized during October, December and summer vacations. Volunteers will be awarded certificates of merit provided they complete 120 hours in the various co-curricular activities and attend at least one of the three special camps organized by the unit. Students who want to join the scheme are advised to contact Dr. Babita Verma the Department of Political Science.

## National Cadet Corps (NCC)

The National Cadet Corps (NCC) is the largest voluntary uniformed youth organization, where the enrolled Cadets are given basic military training in small arms and parades. Training in NCC instills qualities like unity, patriotism, discipline, team spirit, esprit-de-corps, leadership, self-confidence and promotes personality development irrespective of caste, creed, religion, or economic status.

The vibrant and dynamic NCC wing of Lakshmibai College under 7 Delhi Girls Bn. (Battalion) at Kirti Nagar is continuously scaling new heights. The enrolled 160 cadets participate in weekly training (on Saturday) of drill/ lecture/ inter-class competition in the college along with different Camps within or outside Delhi. The NCC trains its cadets in drill, signaling, weapon-training, map reading, civil defence, first-aid, home-nursing etc. during different camps including Annual Training Camps (ATC), National Integration Camp (NIC), Army Attachment Camp (AAC), Basic Leadership Camp (BLC), Personality Development Camp (PDC), Trekking and Mountaineering, Skiing, Water Sports, Adventure Sports, Youth Exchange Programme as well as the Prime-Minister's Rally and the prestigious Republic Day Parade. NCC training enables its cadets to obtain 'B' Certificate after one year and 'C' Certificate after completion of two years of training and appearing in the exam conducted.

Only those students should join NCC who consider themselves to be disciplined, sincere and committed or those who have interest in joining the Armed Forces. For details, contact Lt. (Dr.) Seema Kaushik, the Associate NCC Officer (ANO) in the NCC Room.

## STUDENT BODIES

### Students' Union

A representative body for the students of the College, duly elected by them, the Students' Union co-ordinates and schedules all Extra Curricular Activities of the College under the guidance of Dr. Babita Verma, Dr. Renu Jain, Dr. Neelam.

It encourages students to take keen interest in the various activities and functions of the College. Among the major events organized by the Union are the Orientation Programme for new entrants, the Freshers' Party, Miss Lakshmibai College Contest and the prestigious much-awaited

two-day cultural programme, **Vividha**. The Students' Union now functions with the support and guidance of the Students' Council which consists of the elected members of each class.

**Note:**

- (i) The College premises are not to be used for any private arrangement of tours and picnics; and
- (ii) Before going on a tour, or a picnic, students should confirm if it is an officially sanctioned programme.

## **DEPARTMENTAL ASSOCIATIONS AND SOCIETIES**

Lakshmibai College encourages students to take part in a variety of activities. For the convenience of students, Wednesday IV period has been especially reserved for Extra Curricular Activities. Students are expected to participate enthusiastically in these activities and win prizes.

Every student is required to be a member of any two of the following societies:

### **Societies**

- Navrang - The Dramatics Society
- English Literary and Debating Society;
- Hindi Literary and Debating Society,
- Music and Dance Society;
- Fine Arts Society;
- Gandhi Study Circle;
- Punjabi Literary and Cultural Society;
- Sanskrit Literary and Cultural Society;
- Garden Committee; and
- Sanrakshan (Society for Environmental Awareness).
- Website Committee

### **Women's Development Centre**

The College has a Women's Development Centre under which a counselling unit functions with a trained Counsellor. The Centre organizes Nukkar Nataks, Essay/Poster competitions, Symposia- cum-Workshops to create awareness among students about women's rights and their role in society. Women's Development Centre started a film club **Womanscope** for screening films on issues relating to women followed by discussion with experts on the issues raised by the film. Nearly 80 students have enrolled for the club. Students who wish to join the centre are advised to contact Dr. Sangeeta Sharma, Dr. Ritu Goyal.

### **Sanrakshan (Society for Environmental Awareness)**

Environmental awareness is an essential part of education. The Society works with the vision of an eco-friendly world. It undertakes many activities during the year such as—essay writing, quiz, art and craft and poster-making on issues related to environment. Students are also taken to workshops/seminars and excursions to enjoy the cultural heritage and natural beauty of our country.





An annual exhibition called **Eco-friendly World** is organized at the time of the College Day. It gives an opportunity to students to practice the 3 R's- Reduce, Re-use and Re-cycle in their daily lives. Students are awarded certificates and prizes for outstanding performance in these activities.

- ❑ The College has become a member of the Eco-Club of Department of Environment of NCT, Delhi. We participate in the Eco-Meet organized by Delhi Govt. every year;
  - ❑ A Solar bench has been installed in College premises;
  - ❑ “Integrated Solid Waste Management Project” with 03 (three) ROC units is operational. Green waste in the college is being converted into “Organic Manure”;
  - ❑ “Rainwater Harvesting System” is also proposed to be installed in the near future; and
- Students interested in joining the Environment Brigade may contact Ms. Uma, Dr Raj Nagia and Dr Neeta Bareja.

## **NESDALF**

NESDALF (Society of Students from North-Eastern States, Darjeeling, Ladakh and Foreign Countries) is a common platform for students from the above-mentioned regions. Previously known as the North-East Society, it was re-christened NESDALF in 2012 since it is comprised of students from various regions besides North-East India. The Society is primarily concerned with the welfare of its student members and aims at representing diverse cultures. Students may contact Mr. Rammathot Khongreiwo, Ms. Themichon Woleng for queries.

## **Alumni Association**

The Alumni Association helps in strengthening the bond of students with their Alma Mater. They generally have a get-together in March every year.

The College Alumni consists of lecturers in Colleges and University Departments. Some are also working in Multi National Companies, Banks, Schools etc. Many of them run their own businesses. The first get-together was held on 25 March 2006. At this function we had the alumni of the first batch with us, Ms. Sneh Prasad, who works in NCERT. She, along with the others, shared fond memories of the years they had spent in College.

To become a member of the association every third year student is required to contribute Rs. 100/-. Students may contact Dr. Lata Sharma and Ms. Alka Harneja.

## **Placement Cell**

The Placement Cell facilitates on-campus recruitments through a series of interviews by reputed companies. A database—of the final year students and the Alumni of the College—is being prepared at the Placement desk and career counselling is provided to students through lectures and personal guidance. A respectable number of students have made way to well sought-after jobs. Students may contact Ms. Ujjaini Roy, Ms Isha Chawla & Dr. Guneet Bhatia.

## **Self-Defence**

Lakshmibai College, in collaboration with Delhi Police, organizes training in self-defence in College premises. This is to sensitize students to the relevance of self defence in the present day scenario and enable them to defend themselves and others, if the need arises.

## **COLLEGE COMPLAINT COMMITTEE**

There is a College Complaint Committee (CCC) under the auspices of Apex Complaint Committee (ACC) of the University of Delhi. This Committee works to create and maintain a friendly work environment, free from any sort of gender bias or sexual harassment. In case any student faces harassment, she must lodge a complaint with the Principal/CCC immediately. Students are given training in self-defence so that they can protect themselves anywhere. Regarding any complaints, students may contact Dr. Madhu Jha and Dr. Santoshi Kumari.

### **Equal Opportunity Cell**

The main problems—faced by people with disabilities, or of minority status—stem from disabling environmental, economic and cultural barriers. Disability and minority are therefore equal rights issues at par with other forms of unjustified discrimination and prejudices. The Equal Opportunity Cell was set up by the University of Delhi to address these and other urgent issues concerning SC, ST, OBC and persons with disabilities (PWD) on 27 June 2006. For queries, students may contact Dr. Suman Sonkar Dahiya.

### **Committee on Affirmative Action**

There is a Committee on Affirmative Action, under the guidance of Dr. Suman Sonkar Dahiya and Dr. M. P. Yadav to bolster the interests and welfare of category students. Nine differently-abled, visually impaired students have been granted a scholarship by the All India Confederation of the Blind, Delhi. Thirty physically challenged have been provided with Braille books, Recorded Audio Cassettes and CDs of E-Texts. It has also been recommended that the college directory and magazine be made available in Brail for visually impaired teachers and students.

### **Enabling Unit**

Students may contact Dr. Suman Sonkar Dahiya and Dr. M.P. Yadav for details.

### **College Magazine**

The magazine *Jyoti* is brought out annually. It provides students with a powerful medium for expressing their creativity in Hindi, English, Sanskrit and Punjabi. The best article in each language is given a prize. Also a contest is generally held for the cover page. So do look out for these notices. The articles for the magazine can be given to Dr. Nirmal Shahid and Dr. Meenu Khaneja.



# RULES AND REGULATIONS

## Prohibition of Ragging and Gender Sensitization

1. Ragging in any form is strictly prohibited within the college premises or any other part of Delhi University as well as on public transport.
  2. Any individual, or collective act, or practice of ragging constitutes gross indiscipline and shall be dealt with under Ordinance XV (C) of the University;
  3. Ragging—for the purpose of this Ordinance—ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled, or students who are in any way considered junior, or inferior by other students. It includes individual or collective acts or practice which:
    - (a) involve physical assault or threat and/or use of physical force;
    - (b) violate the status, dignity and honour of women and honour of students belonging to the Scheduled Castes and Tribes or other backward classes;
    - (c) expose students to ridicule and contempt and affect their self-esteem; and
    - (d) entail verbal abuse and aggression, indecent gestures and obscene behaviour.
  4. In case of any student(s), who may have obtained a degree of Delhi University, is found under this Ordinance committing an act or practice of ragging, he/she may be subjected, under Ordinance XV, to appropriate action for withdrawal of degrees conferred by the University; and
  5. For the purpose of Ordinance XV, abetment of ragging will also amount to ragging.
- II.** As per Ordinance XV (D) of the University of Delhi, the College has set up a Committee to redress complaints related to sexual harassment.
- III.** The college is committed to the implementation of the Right to Information Act 2005. As per the act, students can avail information from the CPIO (Chief Public Information Officer), Dr. Veena Gautam; PIO, Dr. Anita Sharma (RTI officer); and the Assistant PIO, Ms. Monica Kapoor.

## Discipline

- Students are required to maintain discipline in College. In case of violation of any rule of discipline under Ordinance XV-B, disciplinary action will be taken as per the said Ordinance of the University.
- Ragging is strictly prohibited. Ragging, in any form, will be considered as gross indiscipline and shall be dealt with under Ordinance XV-C of the University. Wilful destruction of institutional property and causing disruption of academic functioning will be considered as gross misconduct and shall be dealt with under Ordinance XV-B.
- All powers—relating to discipline and disciplinary action—are vested in the Vice-Chancellor or his/her nominee. The Vice-Chancellor may, in the exercise of his/her powers, order or direct :

- (a) that any student or students be expelled; or
  - (b) any student or students, for a stated period, be rusticated; or
  - (c) for a stated period, be not admitted to a course or courses of study in a College, Department, or Institution of the University; or
  - (d) be fined with a sum of rupees that may be specified; or
  - (e) be debarred from taking a University, or College, or Departmental Examination, or Examinations for one or more years; or
  - (f) that the result of the concerned student or students in the Examination or Examinations in which she or they have appeared be cancelled.
- The Principal of the College, assisted by Proctors and the Librarian, shall have the authority to exercise all such disciplinary powers over students in the College, as may be necessary for the proper functioning of the Institution. Without prejudice to the powers of the Vice-Chancellor and the Proctor, University of Delhi, rules of discipline and proper conduct shall be implemented. These rules may be supplemented whenever necessary.
  - Playing Holi and Celebrating Diwali inside the College premises is strictly prohibited. Disciplinary action will be taken against any student found guilty of violating this rule.**

### Proctorial Board

A Proctorial Board, consisting of members of the teaching staff and student representatives, will be jointly responsible for the maintenance of discipline in the College. Ms. Anchal and Dr. Sucheta Chaturvedi can be contacted for the purpose. The following code of conduct is expected from the students:

- To carry Identity and Library cards to College every day;
- To maintain silence in the 'SILENCE ZONE' i.e. corridors, inside and outside the classrooms;
- To attend all lectures, tutorials I preceptorials and extra-curricular activities regularly;
- To keep mobile phones switched off during the classes and not to carry mobile phones during Examinations;
- To switch off lights and fans before vacating the classroom;
- To read Notice Boards every day;
- To use Library, Common Room, or Canteen during free time to avoid disturbing classes;
- To desist from tearing pages of library books;
- To assist College authorities in maintaining the garden;
- To report all cases of impropriety and misbehavior to the College authorities;
- To observe self-discipline, cleanliness and punctuality; and
- Not to use unfair means during Examinations.



## PRIZES

On the basis of the academic performance in the University Examination, held at the end of the Academic session, the students are awarded prizes.

### Academic Prizes

The College awards the following prizes

- \* Topper of Honours Courses (in all Subjects) in each of 2nd & 3rd year.
- \* Topper of individual subjects in B.A. (Prog.) in each of 2nd & 3rd year.
- \* Topper of Discipline Courses-I (in all Subjects) in 3rd year.
- \* Topper of individual papers in B.Com (Prog.) in each of 2nd & 3rd year.
- \* Topper of M.A. (Previous) in each course.
- \* Topper of M.A. (Final) in each course.

### Institutional and Sponsored Awards

A number of prizes and trophies have been instituted by individuals for Excellence in various fields. These are listed below:

- ◆ Miss. C. K. Kausukutty & Ms. J. Kaushik prize for the All Round Best Student of the year
- ◆ Shri Deepak Phukan Running Trophy for the Best All-Round Sports Woman
- ◆ Ms. Gorowara Prize for All Round best Student Runners-up
- ◆ Mrs. Padma Rastogi Running Trophy and Certificate for Best Student in Sports and Academics
- ◆ Miss. C. K. Kausukutty & Ms. J. Kaushik Prize for obtaining Highest Marks in B.A. (Hons) Examination
- ◆ Miss. C. K. Kausukutty Prize for obtaining Highest Marks in B.A. (P) Examination
- ◆ Brihaspati Memorial Prize for the Best Student in Fine Arts
- ◆ S. L Passi Memorial Prize for Best Endeavour in Sanskrit
- ◆ Shri Lalit Narain Saksena Memorial Prize for the Best Debator in Sanskrit
- ◆ Shri Lalit Narain Saksena Memorial Prize for the Best Reciter in Sanskrit
- ◆ Smt. Phoolwati Saksena Memorial Prize for the All Round Best Student of 3rd year Food Technology
- ◆ Smt. Phoolwati Saksena Memorial Prize for the All Round Best Student in 3rd year in Music
- ◆ Dr. (Mrs.) R. Jha Memorial Award for Best performance in Women's Development Programme
- ◆ Mr. Jaipal & Mrs. Kamal Ahluwalia Memorial prizes for Best performance in (a) Hindi Debating (b) Hindi Dramatics.
- ◆ Smt. Radha Rani Memorial Prize for the most entrepreneurial student in Food Technology.

- ◆ Smt. Shakuntala Devi Memorial Prize for the most entrepreneurial student in Apparel Design and Construction.
- ◆ Mr. Jaipal & Mrs. Kamal Ahluwalia Memorial Prizes for Best performance in sports.
- ◆ Prof. Ram Kumar Memorial Running Trophy for the Best Play in Inter-class One act Play Competition
- ◆ Shri Basant Lal Bhutani Memorial Prize for On the spot Essay Writing Competition in English
- ◆ Smt. Kalawati Bhutani Memorial Prize for the Mantra-Antakshari Competition in Sanskrit
- ◆ Dr. (Mrs.) Rama Jha Memorial award for Creative Writing (two prizes)
- ◆ Smt. Raj Dulari Smriti Puruskar for obtaining Highest Marks In Sanskrit in M.A. (Final) Examination
- ◆ Smt. Kaushalya Bhardwaj Memorial Prize for obtaining Highest Marks in English (Hons.) (I and II year results combined)
- ◆ Smt. Maya Devi Memorial Prize for obtaining Highest Marks in English (Hans.)
- ◆ Prof. Ram Kumar Memorial Prize for obtaining Highest Marks in English in B.A. (P) Examination
- ◆ Dr.B.R.Khanijo Memorial & Academic Prize for obtaining Highest Marks in History in B.A. (P) Examination
- ◆ Prof. Ram Kumar Memorial Prize for obtaining Highest Marks in Political Science in B.A. (P) Examination
- ◆ Shri R. L Banerjee Memorial Prize for obtaining highest Marks in Office Management & Secretarial Practice in B.A. (P) Examination
- ◆ Shri D. P. Ganguli Memorial Prize for obtaining highest Marks. in B. Com (P) Examination
- ◆ Smt. Nisha Rani Devi Memorial Prize for obtaining highest Marks in Food TechnoloŞy in B.A. (P) Examination
- ◆ Shri C. D. Arora Memorial Prize for obtaining highest Marks in B.A. (P) Examination
- ◆ Prof. T. R. Vij Memorial Prize for obtaining highest Marks in Political Science (Hons.) II Year (I and II year results combined)
- ◆ Smt. Satya Devi Memorial Prize for obtaining highest Marks in Business Data Processing in B.A. (P) 1st yr., IIInd yr., IIIrd yr.
- ◆ Shri Banke Bihari Bhatnagar Smriti Puruskar for obtaining highest Marks in B.A. Hindi (Hons.) 1st yr.
- ◆ Mr. Kartar Singh Grover Memorial Prize for obtaining highest Marks in B.A. (P) IIInd yr. for Punjabi B
- ◆ Mrs. Jaswant Kaur Grover Memorial Prize for obtaining highest Marks in B.A. (Pass) IIInd yr. for Punjabi A
- ◆ Dr. B. R. Khanijo Memorial & academic Prize for securing highest marks in History (Hons.) I, II, III year (Combined)



- ◆ Dr. (Mrs.) R. Jha Memorial Award for Best All Round Academic Performance in B.A. (P) IIIrd yr.
- ◆ Dr. (Mrs.) R. Jha Memorial Award for Best performance in Eng. (Hons.) IIIrd year
- ◆ Pt. Kundan Lal Chaturvedi prize for Securing highest Marks in B.A. (Hons.) Hindi III year
- ◆ Mrs. Usha Jain Memorial Prize for highest Marks in Food Technology in B.A. (P) I Year and II year combined
- ◆ Smt. Swaran Arora Memorial Prize for highest marks in Economics B.A. (Hons.) IIIrd yr.
- ◆ Professor Lalit K. Bhutani Memorial Prize for highest marks in History (Hons.) I yr.
- ◆ Dr. Sohan Lal Gulati Memorial Prize for highest marks in History (Hons.) II yr.
- ◆ Mrs. Kaushalya Gulati Memorial Prize for highest marks in History (Hons.) III yr.
- ◆ Mrs. Prabha Wati Memorial Prize for highest marks in Paper-I (logic) of B.A. (Hons.), Philosophy
- ◆ Shri V. K. Chaturvedi Memorial Prize for the highest marks in B.A. (P) III yr. in Hindi
- ◆ Shri R. R. Aggarwal Memorial Prize for highest marks in B.Com (H) II yr.
- ◆ Shri Harbans Lal Bansal Memorial Prize for highest marks in B.Com (H)
- ◆ Shrimati Satya Devi Bansal Memorial Prize for highest marks in B.Com (P) I, II & III year combined
- ◆ Sh. C.B. Gupta Memorial Prize for securing highest marks in Paper No. XIII, 'Income-Tax' of B.Com (H) II year
- ◆ Smt. Kalawati Mittal Memorial Prize for highest marks in B.Com (H) III yr.
- ◆ Shri Prem K. Seth Memorial Prize for best performance in B.A. (H) IInd yr.
- ◆ Sh. U.S. Bhatnagar Memorial Prize for securing highest marks in paper (VIII) of B.Com (H) Corporate Accounting
- ◆ Mrs. Savitri Lyall Memorial Prize for All round best student Runner up prize
- ◆ Mrs. Lakshmi Bai Gorawara Memorial Prize in Hindi (H) 1st yr.
- ◆ Sh. B. S. Jain Memorial Prize for Macro Economics in B.Com (H) III yr.
- ◆ Mr. M.R. Jain & Mrs. Nagini Devi Jain Memorial Prize for best participation in activities of Sanrakshan.
- ◆ Prof. J.L. Jain & Smt. Chand Tari Jain Memorial Scholarship.
- ◆ Sarla Sharma award for excellence in dramatics.
- ◆ Dr. J.C. Dua prize for Students of Tourism.
- ◆ Dr. Usha Agarwal Trust Scholarship Endowment fund for B.Com. Hons. Students.
- ◆ Sh. Jawahar Lal Ojha Memorial Prize for highest marks in B.A. (H) Philosophy I year Paper-2 (Elements of Indian Philosophy)

# PROMOTION RULES FOR ALL THE UNDERGRADUATE COURSES IN SEMESTER SCHEME

## Pass Percentage and Promotion Criteria

- (a) The minimum marks—required to pass any paper in a semester—shall be 40% in Theory and 40% in Practical, wherever applicable. The student must secure 40% in the End of Semester Examination and 40% in the total of End Semester Examination and Internal Assessment of the paper for both theory and practical separately;
- (b) A student shall be eligible for promotion from 1st year to 2nd year of the course provided she/he has passed 50% papers of I and II Semester taken together;
- (c) Similarly, a student (irrespective of Part I results) shall be eligible for promotion from 2nd year to 3rd year of the course provided she/he has passed 50% papers of III and IV Semesters taken together;
- (d) Students—who do not fulfill the promotion criteria (b) & (c) above—shall be declared fail in the Part concerned. However, they shall have the option to retain the marks in the papers in which they have secured Pass marks as per Clause (a) above; and
- (e) A student who has to re-appear prescribed for Semester I/III/IV —may do so only in the semester examinations to be held in November/December. A student—who has to re-appear in a paper prescribed for Semester II/IV/VI—may do so only in the examination to be held in April/May.

## Re-appearance in Passed Papers

- (a) A student may re-appear in any theory paper prescribed for a semester, on foregoing in writing her previous performance in the paper/s concerned. This can be done in the immediate subsequent semester examination only (for example, a student, re-appearing in a paper prescribed for Semester I examination, may do so along with subsequent Semester III examination and not along with papers for Semester V);
- (b) A candidate—who has cleared the papers of Part III (V & VI Semesters) —may re-appear in any paper of V or VI Semester only once, at the immediate subsequent examination on foregoing in writing her/his previous performance in the paper/s concerned, within the prescribed period;  
(Note: The candidate of this category “will not be allowed to join any postgraduate courses)
- (c) In the case of re-appearance in a paper, the result will be prepared on the basis of the candidate's current performance in the examination;
- (d) In the case of a candidate, who opts to re-appear in any paper/s under the aforesaid provisions, on surrendering her earlier performance but fails to re-appear in the paper/s concerned, the marks previously secured by the candidate in the paper/s in which she has failed to re-appear shall be taken into account while determining her result of the examination held currently;
- (e) Re-appearance in Practical Examinations shall not be allowed; and
- (f) A student—who re-appears in a paper—shall carry forward the internal assessment marks, originally awarded.





## Division Criteria

A student—who passes all the papers prescribed for Semester I to Semester VI Examinations—would be eligible for the degree. Such a student shall be categorized on the basis of the combined result of Semester I to Semester VIII Examinations as follows:

60% or more	First Division
50% or more but less than 60%	Second Division
40% or more but less than 50%	Third Division

## CUT-OFF LIST FOR THE YEAR 2014-2015

Name of Course	General	OBC	SC	ST	PWD
B.A. (Prog.)	72.75%	67%	67%	50%	67%
History (Hons.)	74.75%	66-66.25%	64.67.75%	67-70.25%	64%
Political Science (Hons.)	82%	73-76.755	73-74.25%	67%	67%
B.Sc. Mathematics (Hons.)	88%	83%	70%	60%	60%
Hindi (Hons.)	68.70%	62.5%	66-68%	50%	63%
English (Hons.)	89.75% for Science Students. 87.75% for Humanities Group Students 70% for Elective English Students	84% for Science Students. — 82% for Humanities Group Students — 63% for English Elective	73%	77%	74%
Philosophy (Hons.)	69%	69%	60%	60%	53%
Sanskrit (Hons.)	50%	50%	45%	45%	45%
Economics (Hons.)	93%	79%	63%	43.5%	43.5%
B. Com (Hons.)	94%	78%	67%	67%	78%
B. Com	85.50-85.75%	83%	70%	60%	60%

**DETAILS OF ANNUAL CHARGES AND OTHER DUES FOR THE YEAR 2015-2016**

Particulars	B.E. (H)	B. Com. (H)	B. Com.	B. A. (H) Eco/Hindi/ Pol. Sc.	B. A. (H) Eng./History Phil./Skt.	B.Sc. (H) Maths	B. A. (Prog.)	B. A. (Prog.) with Music	B. A. (Prog.) with FT/ADC	M.A. Pol. Sc./Skt.	M.A. Philo-sophy
Admission	25	25	25	25	25	25	25	25	25	25	25
NSS	20	20	20	20	20	20	20	20	20	20	20
Tuition Fee (May-April)	180	180	180	180	180	180	180	180	180	216	216
Magazine	40	40	40	40	40	40	40	40	40	40	40
Library	125	125	125	125	125	125	125	125	125	125	125
Water, Electricity & Maintenance	60	60	60	60	60	60	60	60	60	60	60
Garden	200	200	200	200	200	200	200	200	200	200	200
Identity Card	20	20	20	20	20	20	20	20	20	20	20
Computer Fee	50	50	50	50	50	50	50	50	50	50	50
WUS	5	5	5	5	5	5	5	5	5	5	5
Delhi University Culture Council	5	5	5	5	5	5	5	5	5	5	5
University Development	600	600	600	600	600	600	600	600	600	600	600
University Exam. (incl. Marksheet)	1820	1320	1020	1020	1020	1020	1020	1420	1420	1420	1420
University Enrolment	250	250	250	250	250	250	250	250	250	250	250
University Library Development Fund	-	-	-	-	-	-	-	-	-	200	200
University Athletics Association Fee	50	50	50	50	50	50	50	50	50	50	50
One time Univ. Library Security Deposits (Ref.)	-	-	-	-	-	-	-	-	-	1000	1000
Delhi University Student Union	20	20	20	20	20	20	20	20	20	20	20
University Library Fee	-	-	-	-	-	-	-	-	-	3	3
Security Deposit (Refundable)	200	200	200	200	200	200	200	200	200	200	200
Sports	800	800	800	800	800	800	800	800	800	800	800
General Maintenance	300	300	300	300	300	300	300	300	300	300	300
Library Amenities	100	100	100	100	100	100	100	100	100	100	100
Reading Room	45	45	45	45	45	45	45	45	45	45	45
Medical	100	100	100	100	100	100	100	100	100	100	100

**DETAILS OF ANNUAL CHARGES AND OTHER DUES FOR THE YEAR 2015-2016**

Particulars	B.B.E. (H)	B. Com. (H)	B. Com.	B. A. (H) Eco/Hindi/ Pol. Sc.	B. A. (H) Eng./History Phil./Skt.	B.Sc. (H) Maths	B. A. (Prog.)	B. A. (Prog.) with Music	B. A. (Prog.) with FT/ADC	M.A. Pol. Sc./ Skt.	M.A. Philo- sophy
Students Union	500	500	500	500	500	500	500	500	500	500	500
Social Functions Cultural Activities	100	100	100	100	100	100	100	100	100	100	100
Students Aid Fund	10	10	10	10	10	10	10	10	10	10	10
Common Room	30	30	30	30	30	30	30	30	30	30	30
Students Welfare Fund	10	10	10	10	10	10	10	10	10	10	10
College Development Fee	500	500	500	500	500	500	500	500	500	500	500
Construction of Auditorium cum sports complex	200	200	200	200	200	200	200	200	200	200	200
Miscellaneous Charges	300	300	300	300	300	300	300	300	300	300	300
Establishment	300	300	300	300	300	300	300	300	300	300	300
Laboratory Fee	-	1000	-	-	-	1000	-	-	1000	-	-
C.A.S.H.*	10	10	10	10	10	10	10	10	10	10	10
BBE Fee	12000	-	-	-	-	-	-	-	-	-	-
Total Fee Payable	18975	7475	6175	6175	6175	7175	6175	6575	7575	7814	7814

**Note**

- Refund of Fees : As per University guidelines.
- If the Bank Fee Slip is lost, verification will be done by College Office on payment of Rs. 30/-
- No student will be permitted to appear for the University Examination unless all dues of the College are cleared and a clearance certificate obtained.
- Only fifty percent of the Security Deposit is refunded, in the month of December, to those students who have passed the Annual Examinations, provided they submit the refund form duly filled to the College Office between 1 September and 30 November of the year. The remaining fifty percent of the Security Deposit goes to the Golden Old Students' Association. A deduction will be made from the Security Deposit if any College property has been damaged, or a library book has been lost or damaged.
- Clearance certificate must be obtained from the Library, N.C.C., Sports and Office before the refund of Security money.

\* C.A.S.H. : Committee Against Sexual Harassment

\* Foreign students should get in touch with the cashier for fee details

# Subject to change



## ACADEMIC CALENDAR

The Following Academic Calendar is to be followed for the Under-graduate and Post-graduate courses for the academic Year 2015-2016, is hereby notified for necessary compliance by all concerned:

<b>Semester I/II/V</b>	
Classes Begin	20 July 2015 (Monday)
Mid-Semester break	21st October, 2015 (Wednesday) to 25th October, 2015 (Sunday)
Classes begin after Mid-Semester break	26th October, 2015 (Monday)
Dispersal of Classes, Preparation Leave and Practical Examinations begin	13th November 2015 (Friday)
Theory Examinations begin	26 November 2015 (Thursday)
Winter Break	19th December 2015 (Saturday) 3 January 2016 (Sunday)
<b>Semester II/IV/VI</b>	
Classes Begin	4th January 2016 (Monday)
Mid-Semester break	23rd March 2016 (Wednesday) to 27th March 2016 (Sunday)
Classes begin after Mid-Semester break	28th March 2016 (Monday)
Dispersal of Classes, Preparation Leave and Practical Examinations begin	26th April 2016 (Tuesday)
Theory Examinations begin	9th May 2016 (Monday)
Summer Break	21th May 2016 (Saturday) to 19th July 2016 (Tuesday)

## CHECK-LIST

### List of Documents Required At the Time of Admission

The applicants shall be required to produce following documents in original with two sets of self-attested photocopies at the time of admission :

1. College admission form
2. Declaration about attendance and undertaking
3. Class X Board Examination Certificate
4. Class X Mark-Sheet
5. Class XII Mark-Sheet
6. Class XII Provisional Certificate/Original Certificate
7. Character Certificate (recent)
8. SC/ST Certificate (in the name of the candidate) issued by the competent authority
9. OBC (BNon-Creamy Layer) Certificate (in the name of the Candidate) issued by competent authority
10. Transfer Certificate from school/ College as well as migration Certificate from Board/University are required from those students who have passed senior secondary exam from outside Delhi
11. At least two passport size self-attested photographs.
12. Library card form
13. Identity card proforma

